

**DR. BABASAHEB AMBEDKAR MARATHWADA UNIVERSITY, SUB-CAMPUS OSMANABAD,**

**DEPARTMENT OF MANAGEMENT SCIENCE**

Ref. No. : BAMU/SCO/UDMS/2018-19/QUOT

DATE:16-02-2019

**NOTICE FOR QUOTATION**

To \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Sir/Madam,

We, Dr. Babasaheb Ambedkar Marathwada University, Aurangabad Sub-Campus Osmanabad is inviting sealed quotations for Conference Invitation Broacher, Certificate, Notepad purchase / supply from the reputed Company/Firms/Suppliers. The sealed quotations must reach to **Director, Dr Babasaheb Ambedkar Marathwada University, Sub-Campus, MIDC, Osmanabad 413501, (M.S.)** on or before 26/02/2019 before Noon.

Sr. No.	Item Specification	Quantity	Details
1	Conference Invitation Broacher	300	A4 size with mat finishing, Envelope and Printing
2	Certificate	200	A4 size colored
3	Notepad	200	12 pages with title cover page

**TERMS AND CONDITION**

1. The number and date of this order and serial No. of the articles overall must be quoted in the bill and the rates must be checked with your original Quotation/Tender.
2. Any variation in price and specification affecting the supply must be immediately communicated to the office and our approval should be obtained.
3. The bill should be prepared in ink (or typed) and submitted in triplicate duly pre-receipted with a revenue stamp. If bill amount is over Rs.500 and if it is received without per-receipt, it will be returned without any liability on this office for delays.
4. In case your rates are F.O.R. dispatching station transit and insurance charges will be payable only if vouchers for the same accompany the bill F.O.R. Destination prices will be deemed to include insurance charges unless otherwise specified.

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5. Payment of your bill will be made on receipt of the articles in good conditions. In case of any correspondence regarding your bills, please quote reference of this supply order number and date.
6. All damaged or/and unapproved goods shall be returned at your cost and risk and the incidental expenses incurred thereon shall be recoverable from any of your bills.
7. Packing list must be put inside all packages (our order No and date)
8. The quotations must be sent in the name of **The Director, Department of Management Sciences, Dr. Babasaheb Ambedkar Marathwada University, Sub-Campus, MIDC, Osmanabad-413501 (MS)** by Registered/Speed Post only
9. Please attach Xerox copies of past two years IT & PAN Card, GST and Shop Act documents. The goods must be delivered in Osmanabad city.
10. If purchase order value is above one lakh, then successful supplier is required to deposit an amount @ 5% as security deposit. The security deposit won't carry any interest. The security deposit amount is to be paid by cash in the account section of University or by a Demand Draft in the favor of **Registrar, Dr. Babasaheb Ambedkar Marathwada University, Aurangabad**
11. The amount of security deposit will be refunded after one year.
12. Validity of the quotation should be mentioned.
13. Advance payment will not make in any case.
14. Rights are reserved to accept or cancel any or all the quotations.

Sl. No.	Quantity	Details
1	200	A4 size with mat binding
2	200	Envelope and Printing
3	200	A4 size 6-jones
4	200	12 pages with title power page

#### TERMS AND CONDITION

1. The number and date of this order and serial No. of the articles overall must be quoted in the bill and the rates must be checked with your original Quotation/Tender
2. Any variation in price and specification affecting the supply must be intimated to the office and our approval should be obtained
3. The bill should be prepared in ink for type set and submitted in triplicate duly pre-recognized with a revenue stamp. If bill amount is over Rs. 100 and if it is received without pre-receipts, it will be returned without any liability on this office for delays.
4. In case your rates are F.O.R. dispatching station transit and insurance charges will be payable only if vouchers for the same are supplied. The bill F.O.R. Destination prices will be deemed to include insurance charges unless otherwise specified.

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**Director**  
Dr. Babasaheb Ambedkar Marathwada  
University, Subcampus, Osmanabad