

Requisition Number : DDUKK/2018-19/04

QUOTATION FORM

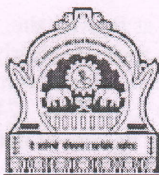
Quotation for supply and installation of

1. Multifunctional Colour Laser Printer

**at Deen Dayal Upadhyay KAUSHAL Kendra (DDU-KK)
Dr. Babasaheb Ambedkar Marathwada University, Aurangabad**

Ref No.:(to be filled in by
SUPPLIER/VENDOR/MANUFACTURER)

Last Date of Receipt of Quotation 20/07/2018



NAAC Reaccredited with 'A' Grade

**Deen Dayal Upadhyay KAUSHAL Kendra (DDU-KK),
Dr. Babasaheb Ambedkar Marathwada University, Aurangabad
431004 MAHARASHTRA, INDIA**

Date of Submission:
(to be filled in by SUPPLIER/VENDOR/MANUFACTURER)

Quotation for the supply and installation of –

**1. Multifunctional Colour Laser Printer
At
Deen Dayal Upadhyay KAUSHAL Kendra**

Sr. No.	Particular	Unit Price in INR	Rate quoted in words
1	<p><i>The 1. Multifunctional Colour Laser Printer required should at least comply with following specifications. Any better specification will be accepted.</i></p> <p>Specifications: 1.Multifunction Laser color printer with print scan, copy option Qty: 01 Nos Statutory Conditions</p> <p><u>INSTALLATION</u> The offered item will have to be installed at BAMU site. All necessary installation requisites have to be spelt out clearly in the quotation. It is to be noted that the mains input voltage and frequencies should be as per Indian conditions (240V $\pm 10\%$, 50Hz). The installation will have to be carried out by engineers from vendor's company.</p> <p><u>Demonstration :</u> If demonstration to 3-5 nos. of university staff on operation, maintenance, of the offered system will have to be provided at site.</p>		
2	<p><u>WARRANTY:</u> The offered equipment including all the attachments, and accessories, etc should carry at least 1 year warranty from the date of installation at site. If in case during the warranty period any item or spare is to be replaced, then all such warranty replacement parts should be replaced on dispatch duty paid (DDP) basis by the vendor.</p> <p><u>AFTER SALES SERVICE SUPPORT:</u> The vendor offering the required system should have their service centre in India preferably in Maharashtra, such that the engineer can attend any service call within 24 hours. This also means that the vendor should have appropriate qty of engineers to meet the service requirements and should be well trained.</p>		
3	<p>Bidder should strictly follow the technical requirements. Any discrepancies or non-compliance to specifications would be considered not eligible</p>		

4	Last Date of the receipt of the quotation : 20/07/2018		
6	Total (INR)		
7	Taxes: (mention all legible taxes serially)		
8	Freight		
9	Packaging and Forwarding Charges		
10	Insurance		
11	Total F.O.R BAMU Price (INR)		

I hereby agree to abide by the enclosed terms & conditions (mentioned through next page till the last of the quotation format) and the quotation is duly signed by me.

Place:

Signature with rubber stamp

**Dr. Babasaheb Ambedkar Marathwada University, Aurangabad 431004
Maharashtra INDIA**



Deen Dayal Upadhyay KAUSHAL Kendra

Terms & Conditions

1. The Quotation Form is available at the website: <http://www.bamu.ac.in>.
2. The Quotation should be submitted in two cover system as per the detailed instructions given below.
3. Envelope – I (Technical Cover) must contain –
 - (i) Duly signed and stamped (in all pages) quotation format without mentioning price
 - (ii) Copy of acknowledgement of Income tax Return as on 31 -03- 2017
 - (iii) Copy of Updated registration of Business or Shop Act License
 - (iv) Copy of GST registration
 - (v) Copy of Certificate of Authorized Dealer/Distributor/Manufacturer/Service Provider
 - (vi) User list (last five supplies) along with contact for item to be supplied. Considering the fact that some of the items may be specially designed for present purchasing, user list for the same item or part of the item will be considered.
 - (vii) Detailed Technical brochure of the offered item with photographs (duly signed and stamped)
 - (viii) Proof of experience (in form of work order/purchase order) of the supplier/vendor/ manufacturer showing that the concern has been in the supply of aforesaid item for minimum 2 years
 - (ix) An invitation letter for Demonstration of the equipment should be provided along with the quotation at any of the present user location/ works.

It should be noted that the above documents are mandatory else the Commercial Bid won't be considered and the Offer will be summarily rejected and disqualified.

4. Envelope – II (Commercial Cover) must only contain –

The FINANCIAL OFFER (i.e. the Quotation Form) duly filled by Indian Ink at appropriate places, signed and stamped on all pages .The supplier shall fill up the column of rate per unit offered by him/her for respective item and all legitimate taxes. Overwritten/scratched/unclear rates will not be accepted. Quotation without signature and stamp will not be accepted. Whitener will not be allowed on the quotation format. F.O.R price must be quoted, otherwise rates will not be considered and the quotation will be summarily rejected.

5. The University Authorities shall have the right to decide whether to open or not to open the Commercial Cover of any supplier & no objection from any supplier shall be entertained on any grounds whatsoever regarding this.

6. The Tender should include all taxes, octroi, freight, transit insurance, Forwarding and other charges. Delivery FOR Department, University Campus and should be inclusive of pre-requisites (if any) for installation and commissioning. The rate should also be quoted for qualification documentation like IQ, PQ, OQ if any.

7. The supplier/vendor/manufacture should give free installation, commissioning and training as mentioned in the quotation format. (If applicable)

8. The University is registered with the Department of Scientific & Industrial Research (DSIR) for the purpose of availing the custom duty exemption vide Government Notification No. 51/96 Customs dated 23rd July 1996 and Central Excise Duty Exemption vide Government Notification No. 10/97 Central Excise dated 1st March 1997. Hence these rates be quoted accordingly.

9. The Registrar, Dr. Babasaheb Ambedkar Marathwada University, Aurangabad is not bound to accept the lowest offer and reserves right to accept any offer or to reject all the offers without assigning any reasons whatsoever.

10. Last Date of Receipt of Quotation: 20/07/2018

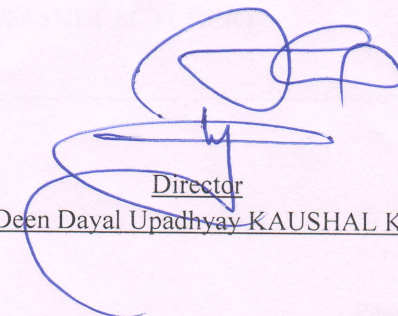
I hereby agree to abide by all the above stated terms and conditions.

Place:

Signature with rubber stamp

(Please contact Professor Dr. Mahendra D. Shirsat, Director, DDU-KK (mob: 07841091587; e-mail – mdshirsat@gmail.com) in case of difficulty).

Verified ,


Director
Deen Dayal Upadhyay KAUSHAL Kendra