

**DR. BABASAHEB AMBEDKAR MARATHWADA UNIVERSITY,
CHHATRAPATI SAMBHAJINAGAR.**



Circular / SU/Acad. Auto./UD/Rev./Regulation/2024.

It is hereby inform to all concerned that, in continuation of the Letter No./ Acad Sec./ Acad. Auto. Regul./ 2023-24/ 6769-72 Date: 21.07.2023 on the recommendation of Board of Deans; the Academic Council and Management Council at it's Meeting held on 05th June, 2024 and 07th June, 2024 **has accepted the "Revised Regulation for Academic Autonomy for the Universty Departments (Main Campus & Sub-Campus"** as per direction by the State Government & Norms of National Education Policy-2020 for the All concerned university departments in this university.

This is effective from the Academic Year 2024-25 and Onwards as per appended herewith.

All concerned are requested to note the contents of this circular and bring notice to the students, teachers and staff for their information and necessary action.

University campus,
Chhatrapati Sambhajanagar-431 004.
Ref. No. SU/ Acad.Auto./ UD/Rev./
Regulation/2024/ 735-44

Date: 06.06.2024.

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**Deputy Registrar,
Academic.**

Copy forwarded with compliments to:-

- 1] **The Head/Director, All Concerned departments/Institutions,**
Dr. Babasaheb Ambedkar Marathwada University, Chhatrapati Sambhajanagar.
- 2] **The Director, University Network & Information Centre, UNIC,**
with **a request to upload this Circular on University Website.**

Copy to :-

- 1] **The Director, Board of Examinations & Evaluation,**
- 2] **The Sec. Officer, [All Concerned Unit] Exam. Branch,**
- 3] The Section Officer, [Eligibility Unit],
- 4] The Programmer [Computer Unit-1] Examinations,
- 5] The Programmer [Computer Unit-2] Examinations,
- 6] The In-charge, [E-Suvidha Kendra],
- 7] The Public Relation Officer,
- 8] The Record Keeper,
Dr. Babasaheb Ambedkar Marathwada University, Chhatrapati Sambhajanagar.

DR. BABASAHEB AMBEDKAR MARATHWADA UNIVERSITY,

Chhatrapati Sambhajnagar - 431001, MS, India



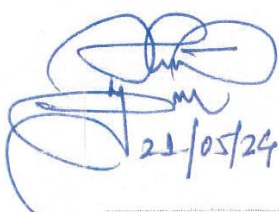
NAAC Reaccredited 'A' Grade

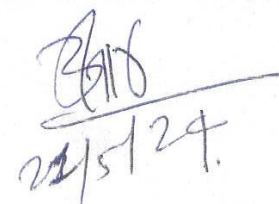
**"Regulation for Academic Autonomy for the
University Departments"**

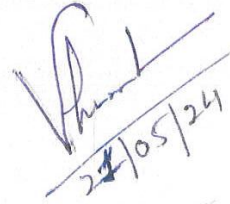
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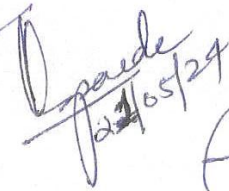
(Main Campus & Sub-Campus)


Effective from the academic Year 2024-25

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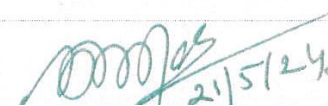
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DR. BABASAHEB AMBEDKAR MARATHWADA UNIVERSITY,

Chhatrapati Sambhajinagar - 431001, MS, India

Regulation for Academic Autonomy for the University Departments

(Revised)

(Main Campus & Sub-Campus)

References

1. Maharashtra Public Universities Act, 2016 Section 122.
2. National Education Policy-2020.
3. Report of The Task Force for Implementation of NEP 2020 in Maharashtra October 2020-June 2021
4. STAT/I/2002-06/4816-45 Dated 01.08.2005-(Academic Flexibility to the Post Graduate Teaching Departments of the University)

1. Preamble

Academic Flexibility has been implemented in all Post Graduate Teaching departments of the University since 2005. The entire plan of academic flexibility was to generate an educational environment of excellence and lead to Academic Autonomy.

Whereas, Maharashtra Public Universities Act-2016 has come into force with effect from 1st March 2017.

Whereas, Section 122 (1), of the Maharashtra Public Universities Act, 2016, has a provision regarding giving Academic and Administrative Autonomy to the University Department and prescribes/provides the procedure regarding grant of autonomous status to the University departments.

Whereas, section 122(2) of the Maharashtra Public Universities Act, 2016, stated that an Autonomous University department shall function with the objectives of promoting academic freedom and scholarship on the part of teachers and students which are essential to the fostering and development of an intellectual climate conducive to the pursuit of scholarship and excellence.

Whereas, section 122(3) of Maharashtra Public Universities Act, 2016, provides that the autonomous University department, may constitute committees and exercise the powers and perform the functions and carry out the academic and other activities, as may be prescribed by the Statutes.

Whereas section 122(4) of the Maharashtra Public Universities Act, 2016 stated that the autonomous University department may prescribe its own courses of study, evolve its own teaching methods, hold examinations and tests for students receiving instruction in it, and recommend the University award Degrees, Diplomas or Certificates, after following the procedure as prescribed in the Statutes. The autonomous University department shall have full academic autonomy subject to the provisions of the Maharashtra Public University Act 2016 and Statutes and the guidelines issued by the University Grants Commission, from time to time.

2. Short title, Application and Commencement:

This regulation shall be applicable to all departments of the University (Main Campus & Sub-Campus)

3. Objectives:-

- a. Review existing courses or programs and restructure, redesign and prescribe their own courses or programmes for study and syllabi to fulfil local needs, makes it skill-oriented and in consonance with the job requirements.
- b. Formulate new courses or programs as per the nomenclature specified by the UGC and as amended from time to time.
- c. Use modern tools of educational technology to achieve higher standards and greater creativity.
- d. Promote healthy practices such as community services, extension activities, projects for the benefit of the society at large, neighborhood programs etc.
- e. Evolve methods of assessment of student's performance, conduct of examinations and declaration of results.
- f. Prescribed norms for admission which shall be in consonance with the reservation policy of the Central Government or State Government, as the case may be.
- g. Prepare academic and examination Calendar which shall be in consonance with the University calendar.
- h. Promote Interdisciplinary, Multidisciplinary, and Trans-disciplinary research in the relevant field.
- i. Recommend fees for the respective courses for consideration by the Fees Fixation Committee of the University.
- j. To constitute various sub-committees for the smooth conduct of academic programmes, examinations and research.

4. The Role of the University–

- (a) To promote academic freedom and to encourage the introduction of innovative academic programmes.
- (b) To facilitate the introduction of new courses of study, subject to the required minimum number of hours of instruction, content and standards provided by the UGC Regulations on the Specification of Degrees that are followed by the department.
- (c) Encourage to form a consortium for mutual cooperation/collaboration in chosen areas such as management skills, national services, and services projects, inter-department/intra-department sharing of expertise and human resources for teaching programs.
- (d) Encourage to implement NEP-2020 and revised CBCS pattern of study, continuous internal assessments, credit system and credit transfer among Institutions.
- (e) To consider and approve both internal and external assessments of students in autonomous University departments for admitting them to higher-level courses conducted by University departments.
- (f) To approve the students of such autonomous departments of the University and declare them qualified by the University for the award of such degrees/diplomas and certificates.
- (g) To award degrees/diplomas/certificates to the students declared qualified by autonomous departments of the University for the award of such degrees/diplomas/certificates.
- (h) To ensure that degree/diplomas/certificates issued indicate the name of the autonomous departments of the university, along with the name of the University.
- (i) The University shall have the right to review all new courses of the autonomous departments of the University where there is evidence of a decline in standards of quality, after careful scrutiny, the University shall either modify such courses, wherever possible, or cancel such courses.
- (j) Autonomous departments of the University will be free to make use of the expertise of other University departments and institutions to frame their curricula and devise methods of teaching, examination and evaluation.
- (k) The University will approve the methodologies of teaching, examination, and evaluation and certify the course curriculum of its autonomous University departments. It will also help the autonomous departments of the University to develop their academic programmes, improve the faculty and provide necessary guidance by participating in the deliberations of the different bodies/committees of the autonomous University departments.

- (l) The University shall have the right to deny autonomous departments degrees/diplomas/certificates (undergraduate and post-graduate), if it is found that such courses do not fulfil the minimum standards and norms prescribed by the University Grants Commission (UGC) in terms of a number of hours, curricular, contents and standards & intake capacity, etc. The University shall communicate the decision of denial of the department of such degree/diploma/certificate (undergraduate and post-graduate) before the commencement of the academic year.
- (m) To facilitate the implementation of these guidelines
- (n) To exercise such other powers and perform such other duties as may be conferred by or under the Act, Statutes, Ordinances, Rules and Regulations.

5. The Role of State Government-

- (a) Maintaining the grant-in-aid pattern even after the grant of autonomous status to the University department.
- (b) To make efforts to fill all sanctioned faculty positions on a regular and ongoing basis.
- (c) Autonomous University departments shall not have the privilege of creating and appointing their own administrative and teaching posts. Teachers shall be appointed by the University as per the University Grants Commission (Minimum Qualifications for Appointment of Teachers and other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education) Regulations, 2018 or AICTE or other Regulatory Bodies as amended from time to time.

6. Nature of Autonomy:

- a. Academic Autonomy granted to the University department is at the University level and is not partial, and shall cover the program at all levels such as U.G., and P.G., offered by the University department. The courses introduced by the University department after the conferment of autonomous status shall automatically come under the purview of autonomy.
- b. The Ph.D. Program shall be offered strictly as per the University ordinance and UGC regulations notified in this regard from time to time.
- c. The students enrolled for the first year of any course at the time of actual commencement of autonomy to the University department will only be considered under autonomy and thereafter such students shall be covered under autonomy progressively.

- d. Academic autonomy shall be granted to the University department initially for a period of **five years**. Further extension for every five years shall be granted after receiving and reviewing the satisfactory report of the Expert Committee, appointed by the Vice-Chancellor of the university.

7. Autonomous University Departments have the following Powers and Functions

- (1) The department shall evolve an appropriate mechanism to evaluate the academic performance, and improvement in standards and to assess the extent and degree of success in the utilization of autonomy.
- (2) The department shall evolve an appropriate mechanism for evaluation by the external Peer Team of IQAC every three years. The detailed procedure such as the constitution of the committee, terms of reference to the committee, etc. should be decided by IQAC and the report of the committee should be placed before the Board of Deans of the university.
- (3) The department shall function with the objectives of promoting academic freedom and scholarships on the part of teachers and students which are essential for the fostering and development of an intellectual climate conducive to the pursuit of scholarship and excellence, subject to the Act and Statutes, Rules and Regulations made thereunder.

(4) Autonomous Department have the freedom to -

- (a) Determine and prescribe its own courses of study and syllabi and recommend the course-wise intake in accordance with the policy of the University and State Government.
- (b) Prescribed rules for admission in consonance with the reservation policy of the Government of Maharashtra.
- (c) Evolve methods of assessment of student's performance such as credit/grading system, continuous internal assessment, the conduct of examinations and notification of results.
- (d) Use of modern tools of educational technology to achieve higher standards and greater creativity.
- (e) Conduct tests and examinations, using innovative methods such as continuous internal assessment for award of the degrees, diplomas and certificates by the University.
- (f) Autonomous departments will send results to the Director, Board of Examination and Evaluation.
- (g) Collaborate with institutions/agencies/industries etc. in the teaching, research, extension programme, production of teaching material and institution awards, medals, scholarships, free ship, etc.

- (h) Start a new undergraduate or post-graduate degree/diploma/certificate course with the approval of the Academic Council, for the award of degree/diploma/certificate to be conferred by the University, such courses shall fulfil the minimum standards and norms prescribed by the University Grants Commission (UGC) in terms of number of hours, curricular contents and standards, intake capacity, etc.
- (i) Rename an existing course after restructuring/ redesigning it with the approval of the Academic Council and as per the norms of the University Grants Commission (UGC). The University shall be duly informed of such proceedings so that it shall award new degrees in place of the earlier degree. The University shall have the right to deny the Department of such restructured/redesigned degree/diploma/ certificate (undergraduate and post-graduate) courses if it is found that such courses do not fulfil the minimum standards and norms prescribed by the University Grants Commission (UGC) in terms of number of hours, curricular contents and standards, intake capacity etc.
- (j) Appoint the panel of paper setters, examiners, and moderators on the recommendation of the Examination Committee.
- (k) Declare the dates of examinations and their results, as per the recommendations of the Examination Committee.
- (5) The autonomous departments of the University shall have powers to make, amend or repeal the rules and regulations on the matters of academics, admissions, examinations etc., subject to the provisions of the University Act and Statutes, rules and regulations framed under and guidelines issued by the University Grants Commission (UGC) New Delhi, from time to time.
- (6) The autonomous department shall make, amend or repeal rules and regulations subject to the prior approval of the University and the Autonomous University department shall make amend or repeal rules and regulations subject to the prior approval of the Academic Council and Management Council of the University.
- (7) The autonomous University department shall notify the rules and regulations so framed and the amendments made therein, and communicate the same to all concerned, from time to time.
- (8) The autonomous University department shall not create any direct or indirect financial liability on the part of the University and shall not create any teaching or non-teaching positions without the prior permission of the University and State Government, in respect of grantable courses/programmes/subjects, however, the total number of sanctioned teaching and non-teaching posts on grant-in-aid basis at the time of conferment of autonomous status shall be protected by the University during the period of autonomy and the University department may reallocate such posts to the grant-in-aid courses/subjects as per the requirement.

- (9) The autonomous departments of the university, shall not exercise such powers so as to result in rendering any of its existing staff surplus, either by reducing the intake capacity or closing the existing subjects or courses.
- (10) All autonomous departments of the university, shall upload information on their website regarding courses offered, Faculty, availability of infrastructure, admission details, etc.
- (11) The autonomous departments of the University will have to perform other duties and responsibilities that may be necessary to fulfil the obligation of autonomous status such as common programs of student feedback, self-appraisal by teachers, etc.
- (12) The autonomous departments of the University shall undertake MoUs / Linkages (Department Level) with various Institutions / Universities for Internships and On-Job training of the students by obtaining approval of the Departmental Committee of the respective Department.

8. Duties and Responsibilities of the Head of the University Department

The Head of the University department shall be the Ex-officio Chairperson academic and executive Head of the Department. In addition to his duties and responsibilities as a teacher, he shall perform the following additional duties and responsibilities:

1. The Head shall be working directly under superintendence, direction and the control of the Vice-Chancellor.
2. The Head shall be the ex-officio Chairman of the Departmental Committee.
3. The Head shall supervise and control the working of the teaching and administrative staff of the department.
4. Head shall review the Self-Assessment Reports of the teachers and employees working in the Department and submit Confidential Reports to the Vice-Chancellor.
5. The Head shall, in consultation with the Departmental Committee, prepare the annual financial budget of the Department, and prepare the annual academic plan of the concerned department.
6. The Head shall prepare a developmental plan with regard to infrastructure development, linkages, new courses and research plans of the Department in continuation of earlier plans in consultation with the Departmental Committee.
7. The Head shall plan co-curricular and extra-curricular activities of the department in consultation with the Departmental Committee.
8. The Head shall be the ex-officio Chairman of the admission committee for various programs of the Department as per the procedure laid down by the University, from time to time.

9. The Head shall, in consultation with the Departmental Committee, recommend disciplinary action against indisciplined students, and such recommendation shall be sent to the University authorities for consideration.
10. The Head shall monitor the purchase of equipment, chemicals, books etc. which are required to be purchased for the department as per the procedure laid down by the university.
11. The Head shall be responsible for the smooth conduct of the semester-end examinations and continuous internal assessment during the semester.
12. The Head of the Department will be responsible for the coordination and supervision of teaching, extension and research in the department.
13. The Head of the Department will be responsible for maintaining the deadstock register and records of books in the departmental library.
14. The Head of the Department will be responsible for observance of the provisions of the Maharashtra Public Universities Act, 2016 and Statutes, and regulations made there under.
15. To perform such other academic and administrative duties as may be assigned by the Vice-Chancellor and authorities of the University from time to time.

9. Terms and Conditions Shall Apply to an Autonomous University Department

1. Each faculty should submit a subject-wise syllabus completion report to the concerned Head of the Department
2. The IQAC of the department shall collect subject-wise student feedback (Online / Offline) and the same is to be placed before the Departmental Committee meeting and minutes of the Departmental Committee meeting shall be submitted to the University authorities.
3. It shall be mandatory for the teachers to maintain attendance records of students.
4. The department should encourage the students to participate in various inter and intra-University activities.
5. The department shall implement regular biometric attendance for staff and students
6. The department shall organize workshops/seminars/conferences/symposia/lecture series etc.
7. An autonomous department shall be fully accountable for the content and quality of education that it imparts.
8. The department shall implement the NEP-2020 Policy as per guidelines of UGC, Government of Maharashtra.
9. The department shall promote MOOCS courses covering up to 40% of the syllabus.

10. The department shall promote Interdisciplinary/Multidisciplinary research and also promote trans-disciplinary programs in the department.
11. The department shall introduce field projects/research Projects/ Dissertations / Internships / Literature review writing/Apprenticeships/Workshops/Instrumentation programs/Safety training, Gender sensitization and cross-cutting issues in the curriculum.
12. The department shall implement OBE (Outcome Based Education) in the curriculum.
13. To align with NEP-2020- every department has to decide the thrust area of research keeping in view, how to resolve the 20% of local problems.
14. The department shall implement the Mentor, Mentee Programme.
15. The department shall organize outreach activities to address societal problems.
16. The department shall introduce online/offline new skill-based certificate/diploma courses in the department.
17. The department shall establish linkages with foreign and Indian Premier teaching and research Institutions.
18. The department shall promote the consultancy activities as per the consultancy policy of the University.
19. The department shall prepare a Departmental Development Plan to align with NEP-2020.
20. All decisions related to the implantation of the scheme shall be taken at the Departmental Committee (DC) meeting and communicated to the University by the HOD of the concerned department.
21. The department shall prepare Baskets of various elective courses as per NEP-2020

10. Monitoring of the Autonomous University Department

- (1) The Departmental Internal Quality Assurance Cell (IQAC) shall have been established in the autonomous University department for regular monitoring of the activities and shall send a report to the University regarding the performance of the University department.
- (2) The report shall also be put in the public domain on the website of the University department. The external peer review shall be conducted at least once a year based on the report the University authority will decide further action.
- (3) The autonomous University department shall, without fail, upload on the University website information regarding the information of academic, research and examination of the department.
- (4) The University department shall also put on the University website the information required for the University website from time to time.

- (5) All the Regulations notified by the university, UGC and State Government shall be followed in letter and spirit by all the Autonomous University departments and an undertaking to this effect shall be uploaded on the department website.
- (6) The Board of Deans shall monitor, and supervise the academic activities of the autonomous Department.

11. Procedure Regarding Starting of New Courses.-

- (1) An autonomous department of a University is free to start certificate, and diploma courses at the level of undergraduate or post-graduate. Provided that, the prior approval of the Academic Council of the University shall be obtained before the introduction of these courses.
- (2) An autonomous University department is free to start a new degree or post-graduate course with the prior approval and directives of the Academic Council of the University and concerned statutory bodies/Councils.
- (3) An autonomous University department may rename an existing course as per the University Grants Commission Notification on Specification of Degrees issued under section 22 of the University Grants Commission Act, 1956 as amended from time to time, after restructuring or redesigning it with the prior approval of the Academic Council of the university.

12. Governance of an Autonomous Department of the University-

- 1. Board of Deans
- 2. Ad-hoc Board

(1) Board of Deans

The Board of Deans shall have the following powers and duties, namely:-

- (i) To discuss and recommend the academic, admission, research, and outreach activity rules and regulations of the Autonomous University department to the Vice-Chancellor for approval.
- (ii) To discuss and recommend Annual Reports of the autonomous departments with their recommendations to the Vice-Chancellor for approval.
- (iii) To discuss and recommend the recommendations of the Departmental Committee to the Vice-Chancellor for approval and devise guiding parameters for working of the Departmental Committee.
- (iv) To discuss and recommend for the signing of MoU with industry or research and academic institutions to the Vice-Chancellor for approval.

- (v) To discuss and recommend new undergraduate and postgraduate courses to the Academic Council of the University.
- (vi) To control, regulate and coordinate research activity to maintain standards of teaching and research in the department.
- (vii) To discuss and recommend the academic calendar, the curriculum of the courses, co-curricular and extra-curricular activities of the department to the Vice-Chancellor for approval.
- (viii) To discuss and recommend regulations regarding admission of students to different programs of study, extra-curricular activities, and proper maintenance & functioning of equipment.

(2) Ad-hoc-Board

There shall be an Ad-hoc-Board for each autonomous University department. The Ad-hoc board shall be consisting of not more than five persons. Ad-hoc board shall have the same power and perform the same duties regarding syllabus framing of the Board of Studies.

Ad-hoc-Board shall consist of the following members, namely:-

- (a) The Head of the department concerned would be, the Chairperson.
- (b) One Professor of the Department to be nominated by the Head of the Department concerned.
If the professor is not available in the department then one Associate Professor or Assistant Professor (if there is no Associate Professor) is to be nominated by the Head of the Department concerned, by rotation.
- (c) One expert in the subject from outside the University jurisdiction concerned, to be nominated by the Vice-Chancellor of the university.
- (d) One representative from the Industry/Corporate sector/Allied area relating to placement is to be nominated by the Vice-Chancellor of the University.
- (e) One post-graduate meritorious alumnus, to be nominated by the Vice-Chancellor of the University.
- (f) Single faculty Departments shall constitute an Ad-hoc board by inviting faculty members from relevant Departments in the University in consultation with the Vice-Chancellor of the University.

The Chairperson, may, with the approval of the Vice-Chancellor of the University, invite experts from outside the University department whenever special courses of studies are to be formulated as per the need.

Tenure of the Members: The tenure of the members shall be of three years.

Meetings:

- (a) At least three members shall constitute the quorum. In case, the meeting is adjourned for want of quorum, no quorum is required for such adjourned meeting.
- (b) The board shall meet at least twice in an academic year or as and when required.

The Ad-hoc-Board shall have the following powers and functions, namely:-

- i. To prepare syllabi for various courses keeping in view the objectives of the department, interest of the stakeholders and national requirement for consideration and forward to the Board of Deans & Academic Council of the University for Approval.
- ii. To recommend the course, course structure, and evaluation scheme of various courses.
- iii. To recommend to introduce the new degree, certificate and degrees.
- iv. To recommend discontinuous of diploma, degrees which are no more useful.
- v. To prepare the requirement with regard to library, laboratory, and equipment in the respect of course concerned.
- vi. To suggest methodologies for innovative teaching and evaluation techniques.
- vii. To suggest a panel of teachers to the BoE 48(3) (A) for the appointment of examiners paper setters and evaluators.

13. Departmental Committee

There shall be a separate Departmental Committee for each University Department:

The Constitution of Departmental Committee shall be:

- a) Head of the Department (Chairman)
- b) Two Professors
- c) Two Associate Professors
- d) Two Assistant Professors of the Department, if more than two Assistant Professors in the Department, the Head of the Department may appoint two Assistant Professors by rotation on the basis of the seniority of their service in the department.

Provided that, the committee shall have one woman representative and one teacher from a reserved category from any of the cadre above. (Within the above members)

Head of the Department shall nominate one of the members of the Committee as its Member Secretary.

Provided that, in the Department, if there are seven or less than seven teachers, then all of them shall be the members of the Departmental Committee.

Single faculty Departments shall constitute an Ad-hoc board by inviting faculty members from relevant Departments in the University in consultation with the Vice-Chancellor of the University.

Note: The term of nominated members of the Departmental Committee shall be three years.

The Power and Functions of the Departmental Committee -

1. Preparation of the academic calendar of the Department.
2. Preparation of theory, practical and examination time-table.
3. Organization of various welfare programs including cultural and sports activities.
4. The Departmental Committee may constitute Sub-Committees for the smooth conduct of academic programs and examination of the department.
5. The Departmental Committee shall prepare the Annual Budget and send the same to the Finance Department of the University.
6. To recommend to the University for approval of new programs of study leading to degrees or diplomas.
7. To prepare a yearly Department Development Plan aligned with NEP-2020
8. To scrutinize and approve the proposals, with or without modification, of the Ad-hoc Board with regard to courses of study, academic regulations, curricula, and modifications thereof, instructional and evaluation arrangements, methods, procedures relevant thereto etc.
9. To make draft regulations regarding the admission of students to different programs of study in the University department keeping in view the policy of the Government.
10. To make draft regulations for extra-curricular activities, and proper maintenance and functioning of equipment and facilities,
11. To recommend to the Board of Deans, various scholarships, fellowships, prizes and medals, and to frame regulations for the award of the same.
12. The Departmental Committee, in consultation with the teachers of the department, shall assess the possibilities of starting new academic programs, research activities, etc.
13. The departmental Committee shall prepare the annual report of the department containing the administrative, academic, research and development of the department.
14. The Departmental Committee shall consider such other item as may be specified by the Vice-Chancellor, from time to time.

There shall be not less than four Departmental Committee meetings in an academic year.

Provided that, the Chairman shall send the minutes of each meeting to the Vice-Chancellor for information.

14. Staff –Meeting of the Teachers

- a. The department shall hold the meeting of the teachers in the department twice a month and/or whenever necessary.
- b. One of the teachers in the department nominated by the Head of the Department shall act as a Member Secretary,
- c. All decisions related to the department shall be taken in the meeting of the teachers in the department, except those which are within the power of the Head of the Department.
- d. The Head of the Department shall chair the meeting and in his/her absence, the Head shall nominate one of the teachers in the department to hold and conduct the meeting.
- e. Decisions taken in the meeting shall be recorded in the form of minutes of the meeting and the same shall be approved in the next meeting.
- f. Decisions taken in the meeting shall be implemented by the Head of the Department and the report of the action taken shall be placed before the committee by the Member Secretary in the ensuing meeting.
- g. The quorum for a meeting of the teachers in the department shall be one-third of the total number of teachers in the department.

15. Sub-Committees of the Department

The department can constitute sub-committees like the Admission Committee, Purchase Committee, Redressal of Grievance of Students Committee, Examination Committee, Research Committee, Library Committee, Internal Complaint Committee, Student Welfare Committee, Anti-Ragging Committee, Extra-Curricular Activities Committee, Academic Audit Committee and other Committees to ensure smooth management of academic, financial, examination, Placement cell Committee and general administrative affairs.

16. Examination Committee

An autonomous University department shall have an examination committee. The Head of the Department shall be the ex-officio Chairman of the Examination Committee. The Chairman of the examination committee shall be assisted by the Coordinator of the examination committee, one member of teaching staff nominated by the Chairperson as Member Secretary along with other teaching and office support.

The Examination Committee shall have the following powers and functions, namely:-

- a. To ensure proper organization of examinations, tutorials and tests including evaluation, moderation, tabulation and declaration of the results.
- b. To appoint examiners, moderators, and paper-setters from amongst the persons included in the panels prepared by the respective Departmental committee.
- c. To obtain three sets of question papers in sealed covers in the respective subject. The Chairperson shall draw at random one of such sealed covers with the seal intact.
- d. To carry out examination reforms by use of modern technology and update the same from time to time.
- e. The assessment of answer books for all examinations shall be done centrally through the Central Assessment Process at the Department level.
- f. To prepare the schedule of examination and date of declaration of result at the beginning of the term and notify the same.
- g. To hear and decide the complaints relating to the conduct of examination and evaluation.
- h. In order to investigate and take disciplinary action for malpractice and lapses on the part of candidates, paper setters, examiners, moderators, teachers or any other person connected with the conduct of the examination, the examination committee shall constitute a sub-committee (at the Department level) consisting of three members, of whom one shall be Chairperson.
- i. The recommendations of the sub-committee shall be placed before the Examination Committee, which will submit the report to the Head of the Department with recommendations for further decision and action
- j. The Committee shall arrange for strict vigilance during the conduct of the examination so as to avoid the use of unfair means by the students, teachers, invigilators, supervisors, etc.
- k. The Examination Committee shall perform such other duties and responsibilities which are assigned to it, from time to time.
- l. The Chairperson of the Examination Committee shall declare the result within 30 days of the examination.

Note-

1. Tenure of the Examination Committee shall be for two years.
2. One-third members shall constitute a quorum. If the meeting is adjourned for want of quorum, no quorum shall be required for such adjourned meeting.
3. The Committee shall meet at least twice during the semester and such other times, as may be required.

4. In case of any emergency which requires immediate action to be taken, the Chairperson of the Committee or any other officer or person authorized by him/her on his/her behalf, shall take such action as he/she thinks fit and necessary, and shall report at the next meeting of the Committee, of action taken by him/her.

Examinations and Declaration of Results

1. The autonomous University department shall conduct the examinations at specified periods as it may determine and be notified by the University authority. The examinations and evaluation system shall be as may be determined by the Examination Committee of the autonomous University department, as the case may be. The examination and evaluation shall be carried out in such a manner as to enhance the trust and credibility in the minds of the students and society by being fair and rational.

2. Scheme of examination –

The autonomous University department shall strictly follow the scheme of examination prepared by the University.

17. Expectations from Autonomous Department:

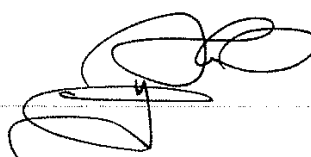
- (1) Maintain high academic standards
- (2) Start new courses which are skill-oriented and make students employable.
- (3) Re-structure and redesign the course curricula to suit local needs.
- (4) Inculcate research culture amongst the students and teachers.
- (5) Strive for quality in the research undertaken.
- (6) Use ICT-enabled modern technology in teaching and learning.
- (7) Promote healthy practices such as community service, extension services, projects, gender awareness etc. for the benefit of the society.
- (8) Using autonomy benefits society in general and students & teachers in particular for the Advancement of knowledge.

- 18. Consequences of Violation of Regulation:** Autonomous University departments shall at all times adhere to University Regulations made and issued by the University, failing which the

University may take appropriate action against the defaulting autonomous department including revoking of autonomous status.

19. Interpretation: In the event of any conflict or inconsistency with respect to the regulation, the interpretation given by the Vice-Chancellor is final and binding.

20. Removal of Difficulties: The University reserves the right to remove the difficulty/difficulties in the course of implementation of these regulations.

A handwritten signature in black ink, consisting of several loops and a horizontal stroke, located at the bottom center of the page.

Dr. Babasaheb Ambedkar

Marathwada University

Aurangabad-431 004, Maharashtra, India

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स्थापना वर्ष : १९५८

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डॉ. बाबासाहेब आंबेडकर

मराठवाडा विद्यापीठ

औरंगाबाद- 431 004, महाराष्ट्र, भारत

नैक समितीतर्फे 'अ' दर्जा प्राप्त

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कार्यालय :: शैक्षणिक (अभ्यासक्रम) विभाग ::

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संदर्भ क्र./शैक्षणिक विभाग /शैक्षणिक स्वायत्तता नियमावली/२०२३-२४/६७६९-७२ दि.२१.०७.२०२३.

प्रति,

विभाग प्रमुख,

सर्व शैक्षणिक विभाग (मुख्य व उपपरिसर),

डॉ. बाबासाहेब आंबेडकर मराठवाडा विद्यापीठ,

औरंगाबाद.

विषय:- शैक्षणिक विद्याविषयक स्वायत्तता संबंधीच्या नियमावली (Regulation) बाबत...

संदर्भ:- ०१. संदर्भ क्र./ शैक्षणिक विभाग/ २०२२-२३/ ११५८२-१६ दि. ०७.१०.२०२२.

०२. अधिष्ठाता मंडळाने केलेली शिफारस दि. १८.०७.२०२३.

०३.मा. कुलगुरु महोदय यांनी विद्यापरिषद व व्यवस्थापन परिषदेच्या वतीने दिलेले आदेश दि. २१.०७.२०२३.

महोदय/महोदया,

उपरोक्त संदर्भित विषयाच्या अनुषंगाने मा. कुलगुरु महोदयांनी दिलेल्या आदेशानुसार आपणास कळविण्यात येते की, संदर्भ क्र. (१) अन्वये कार्यालयाने महाराष्ट्र सार्वजनिक विद्यापीठ अधिनियम, २०१६ कलम १२२ (१) ते (४) मध्ये विहित केल्यानुसार 'नवीन राष्ट्रीय शैक्षणिक धोरण-२०२०' च्या सर्व मार्गदर्शक तत्वांची प्रभावीपणे अंमलबजावणी करण्यासाठी विद्यापीठ परिसर व उपपरिसरातील सर्व शैक्षणिक विभागांना शैक्षणिक वर्ष २०२२-२०२३ पासून विद्याविषयक स्वायत्तता प्रदान करण्यात आलेली आहे. त्या अनुषंगाने संदर्भ क्र. (२) अन्वये अधिष्ठाता मंडळाने शिफारस केल्यानुसार 'शैक्षणिक विद्याविषयक स्वायत्तता संबंधीच्या सविस्तर नियमावली (Regulation)' यास मा. कुलगुरु महोदय यांनी महाराष्ट्र सार्वजनिक विद्यापीठ अधिनियम, २०१६ कलम १२ (७) व (८) अन्वये विद्यापरिषद व व्यवस्थापन परिषद यांच्या वतीने मान्यता दिलेली आहे.

प्रस्तुत प्रकरणी विद्यापीठ परिसरातील व उपपरिसरातील सर्व शैक्षणिक विभागांना परिनियमामध्ये विहित केल्यानुसार स्वतःचा अभ्यास पाठ्यक्रम विहित करणे, स्वतःची अध्यापन पद्धती विकसित करणे, प्रवेशित विद्यार्थ्यांच्या परिक्षा/ चाचणी घेणे, पदवी/ पदविका व प्रमाणपत्र देण्याची विद्यापीठास शिफारस करणेबाबत विद्यापीठ अनुदान आयोगाने निर्धारित केलेल्या मार्गदर्शक तत्वांच्या अधिन राहून प्रदान केलेल्या शैक्षणिक स्वायत्तता संबंधी विद्यापीठाने सोबत जोडल्याप्रमाणे निर्धारित केलेल्या सविस्तर नियमावली (Regulation) नुसार विद्याविषयक स्वायत्ततेसंदर्भात विद्यापीठ विभाग स्तरावरून कार्यवाही करणे अनिवार्य आहे.

करीता, आपल्या माहिती व योग्यत्या कार्यवाहीस्तव कळविण्यात येत आहे.

सोबत : वरील प्रमाणे.

आपला विश्वास

कलसचिव

:: ०२ ::

प्रतिलिपी:

१. मा. संचालक, परीक्षा व मूल्यमापन मंडळ, डॉ. बाबासाहेब आंबेडकर मराठवाडा विद्यापीठ, औरंगाबाद यांना माहिती व योग्य त्या कार्यवाहीस्तव सादर.
२. मा. संचालक, विद्यापीठ उप परिसर, डॉ. बाबासाहेब आंबेडकर मराठवाडा विद्यापीठ, उपपरिसर, उस्मानाबाद यांना माहिती व योग्य त्या कार्यवाहीस्तव सादर.
३. उपकुलसचिव, पदव्युत्तर (प्रवेश) विभाग, डॉ. बाबासाहेब आंबेडकर मराठवाडा विद्यापीठ, औरंगाबाद यांना माहिती व योग्य त्या कार्यवाहीस्तव कळविण्यात येत आहे.

ब्रवा/-

कुलसचिव

Dr/K/210723/-