Dr. Babasaheb Ambedkar Marathwada University, Chhatrapati Sambhajinagar

PM USHA Cell (MERU)

R&D Enhancement Policy through PM-USHA (MERU) Funding

1. Background

The Pradhan Mantri Uchchatar Shiksha Abhiyan (PM-USHA) is a flagship initiative of the Ministry of Education, Government of India, aimed at revitalizing higher education in the country by enhancing quality, inclusivity, and research capabilities in universities. Under this scheme, the Multidisciplinary Education and Research Universities (MERU) component seeks to transform selected institutions into vibrant centers of learning and innovation with national and international standing.

As part of this initiative, Dr. Babasaheb Ambedkar Marathwada University has been awarded a PM-USHA (MERU) grant, which includes support under the soft component (DPR Sr. NO. D-) specifically designed to strengthen human resource development, research culture, & academic capacity building.

The soft component of the MERU grant focuses on:
- Supporting faculty- and student-led R&D projects, especially in emerging and socially relevant areas.
- Promoting interdisciplinary and collaborative research with other MERU Universities.
- Providing funding for training, workshops, and knowledge dissemination activities.
- Strengthening institutional research policies, ethics frameworks, and proposal support systems.

For effective utilisation of this opportunity, PM USHA Cell, Dr. BAMU has developed a comprehensive policy framework that outlines the mechanisms for the identification, evaluation, funding, and monitoring of R & D projects under the soft component. The policy is aligned with the broader vision of PM-USHA, the National Education Policy (NEP) 2020, and the university's strategic goal of becoming a hub for impactful and inclusive research.

This policy aims to:

- Encourage a research-oriented academic environment across disciplines.
- Facilitate capacity building for researchers and teaching faculty.
- Support innovative, scalable, and need-based projects that address local, regional, and national challenges.
- Ensure transparent and merit-based selection and management of projects.

By implementing this policy, Dr. BAMU envisions creating a sustainable ecosystem of research and innovation that empowers scholars, promotes knowledge creation, and contributes to the socio-economic development of the Marathwada region and beyond. In these lines, under PM UHSA (MERU) component PM USHA Cell of the university is intended to support following four components:

A. Support to R & D Projects
   i. Major Projects
   ii. Collaborative/Consortium Projects with other MERU
B. Support for IPR registration and Patenting
C. Incentives to the researchers for R & D funding, outstanding societal contribution, high quality research publications and patents to university faculties.

A. Policy to Support to R & D Projects

1. Objectives

- To promote a culture of research and innovation among faculty members of Dr. BAMU.
- To provide structured financial and administrative support to R&D projects aligned with national priorities under the PM-USHA (MERU) framework.
- To strengthen institutional research output and foster interdisciplinary collaboration.

2. Eligibility Criteria

- Regular Faculty members from university departments.
- Applicants must have a PhD or equivalent research credentials.
- Collaborative projects with other universities, industries, or research organizations are encouraged.

3. Focus Areas

Funding will prioritize projects in the following domains:

- Sustainable development and climate resilience
- Smart agriculture and rural innovation
- Health sciences, biotechnology, and public health
- Digital technologies, AI, and data science
- Humanities and social innovation
- Education and pedagogical research
- Interdisciplinary and region-specific problems

4. Types of Projects

Project type	Support (Max)	Duration
1. Research Projects	₹ 12 lakhs	1 year
2. Collaborative/Consortium Projects	₹ 30 lakhs	1 year

5. Funding Coverage (Budget Head)

A] Non-Recurring Component
i) Minor Equipment's/Software
B] Recurring Component
i) Hiring Services
ii) Field Work and Travel
iii) Project Assistant (@Rs.30,000/PM Consolidated)
iv) Consumables (Chemicals/glassware etc.)
v) Contingency (Including special needs) (max 5%)

6. Application Process

- **Call for Proposals**
- **Proposal Submission**: Faculty must submit a detailed project proposal including:
  - Project abstract, Hypothesis, objectives, methodology
  - Budget estimation and timeline
  - Expected outcomes and societal relevance
  - CV of Principal Investigator and Co-investigators
- **Evaluation**: Proposals will be peer-reviewed by an expert committee.

7. Selection Criteria

- Scientific/technical merit
- Publication only in Scopus/web of science by PI
- Feasibility and clarity of methodology
- Potential for publication, innovation, and societal impact
- Track record of the investigator(s)

8. Project duration

- One year (Ending by March 2026)

9. Project Monitoring and Reporting

- Progress reports (Six-monthly) and utilization certificates (UC) must be submitted.
- Final project report and audited statement of expenditure required at project completion.
- Outcomes (papers, patents, products) must acknowledge PM-USHA MERU and Dr. BAMU.

10. Intellectual Property Rights (IPR)

- Any innovation or patent arising from the project shall be jointly owned by the PI and Dr. BAMU.
- Revenue sharing from commercialization shall follow Dr. BAMU's IPR policy.

11. Ethics and Compliance

- All research must adhere to ethical norms and approvals (e.g., IEC, IAEC).
- Plagiarism or data fabrication will lead to immediate termination of funding and blacklisting from future grants.

12. Administration and Governance

- The scheme will be administered by soft component sub theme Coordination with the **PM-USHA MERU Project Implementation Committee**.

13. Format of the proposal : Please Refer Appendix "A"

B. Policy on Hosting Academic Events: Conferences, Seminars, Symposia, and Workshops at Dr. BAMU, Chhatrapati Sambhajinagar

1. Objective

Provide institutional support for organizing academic events such as conferences, seminars, symposia, and workshops that contribute to research excellence, interdisciplinary dialogue, and academic growth at Dr. BAMU.

2. Scope

This policy applies to all university departments, research centers, and affiliated colleges under Dr. BAMU seeking to organize academic events either independently or in collaboration with external institutions.

3. Categories of Academic Events

- International Conference/Seminar
- National Conference/Seminar
- State-Level Conference/Seminar
- Workshops/Training Programs
- Student Symposiums and Research Meets

4. Eligibility

- Regular faculty member of University Department can apply as a **Convener/Coordinator.**
- Proposals must be routed through the Head of the Department.

6. Funding Support

Subject to availability of funds and adherence to guidelines:

- **International Events**: Up to ₹ 5,00,000
- **National Events**: Up to ₹ 2,00,000
- **Workshops/Symposia/FDPs**: ₹25,000 to ₹1,00,000
- Additional sponsorships from funding agencies and industry partners are encouraged.

7. Application Procedure

- Proposal must be submitted well in advance of the proposed event date (15 days)
- The application should include:

    - Title and type of event
    - Objectives and expected outcomes
    - Proposed dates and duration
    - Budget estimate and funding sources

- List of proposed speakers/resource persons
- Event organizing committee
- Anticipated number of participants

8. Approval Process

- Proposals will be peer-reviewed by an expert committee.
- Final approval will be granted by the **Vice-Chancellor** upon recommendation by the committee.

9. Guidelines for Conduct

- All events must reflect academic integrity and inclusivity.
- Acknowledgement of BAMU's support and logos of sponsoring bodies must be included in banners, certificates, and proceedings.
- Events must comply with university norms regarding finances, resource person honoraria, and hospitality.

10. Post-Event Requirements

Within **15 days of the event**, the organizing team must submit:

- Event report (with photos, list of participants, feedback summary)
- Statement of expenditure with bills and utilization certificate
- Copies of publications (if any) or seminar proceedings
- Acknowledgment of support from Dr.BAMU and any other sponsoring agencies

11. Evaluation and Recognition

- Best practices and high-impact events may be featured in university newsletters or websites.
- Annual recognition will be given for "Best Academic Event" in each category.

12. Contact and Submission

Coordinator,
Soft component for R & D Projects
PM USHA Cell
Dr. Babasaheb Ambedkar Marathwada University, Chhatrapati Sambhajinagar
Email: pravinwakte@gmail.com
Phone: 9422212845

Note: Proposal must be submitted as the format enclosed as "Appendix-B"

C. Policy for Supporting Patent Fees and Publication Charges for Faculty

1. Objective

This policy aims to promote a robust research culture by financially supporting faculty members in publishing high-quality research outputs and protecting intellectual property through patents. It aligns with the University's vision to enhance global academic visibility and innovation output.

2. Scope

This policy applies to:

- Patent filing and processing fees (national and international)
- Article processing charges (APCs) for peer-reviewed journals (Scopus/Web of Science indexed journal having IF > 5.0)
- Book publication charges with reputed publishers (national/international)

3. Eligibility

- The applicant must be a full-time faculty member.
- The work must be affiliated with the university and duly acknowledged.
- For publication support, the journal/book must be of recognized academic merit.

4. Patent Support

The university will reimburse or directly bear:

- Patent search filing and prosecution charges (national/international)
- Financial Support upto max. Rs. 40,000/- per patent

Conditions:

- Only patents filed with IP Cell/National IP authorities will be considered
- Prior approval from the Research Advisory Committee is mandatory

5. Publication Support

The university will support:

- APCs for journals indexed in **Scopus**, **Web of Science**, or **SCI**
- Publication fees for books or chapters published by **reputed academic publishers**

Conditions:

- Maximum funding per publication: ₹ 40000.00
- Limit of max 2 publications per faculty per financial year
- Pre-approval from the Department Research Committee (DRC) required

6. Funding Limitations

- Total support per faculty per year will not exceed ₹ 1,00,000.00
- Support will be provided on a reimbursement basis upon submission of:

  - Proof of acceptance/publication
  - Original invoice/receipt
  - Payment will be directly made to eligible parties (vendors) online.
  - Copy of the published work need to be submitted.

7. Approval Process

1. Faculty submits application with required documents to the Head of Department (HoD).
2. The HoD forwards it to the Dean/Director, Research Cell with recommendations.
3. The Research Cell evaluates and forwards to PM USHA Cell for recommendations to Finance Office for disbursal.

Dr. Babasaheb Ambedkar Marathwada University, Chhatrapati Sambhajinagar
Support for R & D projects (PI specific) under PM USHA (MERU)

PROFORMA

A. Project Genera Information

1. Name and full correspondence address
2. Email(s) and contact number(s)
3. Institution
4. Date of Birth
5. Gender (M/F/T)
6. Category Gen/SC/ST/OBC
7. Whether differently abled (Yes/No)
8. Academic Qualification (Undergraduate Onwards)

	Degree	Year	Subject	University/Institution	% of marks
1.					
2.					
3.					
4.					

9. Ph.D. thesis title, Guide's Name, Institute/Organization/University, Year of Award.

10. Work experience (in chronological order).

S.No.	Positions held	Name of the Institute	From	To	Pay Scale

11. Professional Recognition/ Award/ Prize/ Certificate, Fellowship received by the applicant.

S.No	Name of Award	Awarding Agency	Year

12. Publications *(List of papers published in SCI Journals, in year wise descending order).*

S.No.	Author(s)	Title	Name of Journal	Volume	Page	Year

13. Detail of patents.

S.No	Patent Title	Name of Applicant(s)	Patent No.	Award Date	Agency/ Country	Status

14. Books/Reports/Chapters/General articles etc.

S.No	Title	Author's Name	Publisher	Year of Publication

15. Any other Information (maximum 500 words)

B. Project Technical Details

1. Origin of the Proposal: *(Maximum 1 page)*
(Scientific rationale for doing this work should be elaborated)

2. Review of status of Research and Development in the subject

2.1 International Status: *(Maximum 2 pages)*
(Researchers working in the area worldwide and their contributions must be properly highlighted with recent references and reviews. A correct and faithful description of the international research status must be given)

2.2 National Status: *(Maximum 1 page)*
(Same as above to cover the contribution of Indian Scientists in the project area)

2.3 Importance of the proposed project in the context of current status *(Maximum 1 page)*
(Highlight what is the new area or gap which will be solved in the project in relating to what is already known. This is a very important section to project the novelty content of the proposal)

2.4 If the project is location specific, basis for selection of location be highlighted:
(Maximum 1/2 page)

3. Work Plan:

3.1 Methodology: *(Maximum of 5 pages)*
(It should contain all the details of how each of the objectives will be addressed. This section must be detailed and have clear plans, not vague and generalized statements. It should have several schemes, tables, figures, equations etc. in addition to text, explanation and justification of why the project research plan will work)

3.2 Time Schedule of activities giving milestones through BAR diagram. (Maximum 1 page)

3.3 Suggested Plan of action for utilization of research outcome expected from the project. *(Maximum ½ page)*

3.4 Environmental impact assessment and risk analysis. *(Maximum ½ page)*

4. Expertise:

4.1 Expertise available with the investigators in executing the project: *(Maximum 1 page)*
(Professional expertise existing with each of the investigators in terms of publications, Patents and preliminary results, to execute every component of the proposal should be highlighted)

4.2 Summary of roles/responsibilities for all Investigators:
(If the proposal contains more than one Investigator, it is important to clearly mention the role of each

S. No.	Name of the Investigators	Roles/Responsibilities
1.		
2.		
3.		

Investigator in implementing the objectives of the proposal.

4.3 Key publications published by the Investigators pertaining to the theme of the proposal during the last 5 years

4.4 Bibliography
List of Projects submitted/implemented by the Investigators
(All the Investigators should list out details of the Projects submitted, implementing and completed by them. The list should start with the Projects implemented by the Principal Investigator, followed by Co-PI1, Co-PI 2 etc.)

5.1 Details of Projects submitted to various funding agencies:

S. No	Title	Cost in Lakh	Month of submission	Role as PI/CoPI	Agency	Status

5.2 Details of Projects under implementation

S. No	Title	Cost in Lakh	Duration	Role as PI/Co-PI	Agency

5.3 Details of Projects completed during the last 5 years

S. No	Title	Cost in Lakh	Duration	Role as PI/Co-PI	Agency

6. List of facilities being extended by parent institution(s) for the project implementation.

6.1 Infrastructural Facilities

Sr. No.	Infrastructural Facility	Yes/No/ Not required Full or sharing basis
1.	Workshop Facility	
2.	Water & Electricity	
3.	Laboratory Space/ Furniture	
4.	Power Generator	
5.	AC Room or AC	
6.	Telecommunication including e-mail & fax	
7.	Transportation	
8.	Administrative/ Secretarial support	
9.	Information facilities like Internet/Library	
10.	Computational facilities	
11.	Animal/Glass House	
12.	Any other special facility being provided	

6.2 Equipment available with the Institute/ Group/ Department/Other Institutes for the project:

Equipment available with	Generic Name of Equipment	Model, Make & year of purchase	Remarks including accessories available and current usage of equipment
PI & his/her group			
PI's Department			
Other Institute(s) in the region			

7. Name and address of experts/ institution interested in the subject / outcome of the project.

8. Previous Projects Details (If Any)

S. No	Project Title	PI Name	CO-PI Name	Amount	Status	Date Of Start	Date Of Completion	Funding Agency

9. Name and address of experts/ institution interested in the subject / outcome of the project.

10. Previous Projects Details (If Any)

11. Budget Proposed

Sr.No.	Budget Head	Total Amount (Rs.)
1.	Honorarium for Resource Person / Speaker	
2.	TA/DA & Hospitality	
3.	Venue/Logistics	
4.	Conference Kits / Materials	
5.	Publicity & Printing	
6.	Technical Support (Audio/Visual/IT)	
7.	Publication (e-Proceeding/ISBN Book)	
8.	Contingency	
	Total	
	In Words	

**Dr. Babasaheb Ambedkar Marathwada University, Chhatrapati Sambhajinagar
Support for R & D projects (Collaboration with other MERU) under PM USHA
(MERU)**

PROFORMA

A. Project Genera Information

1. Principal Investigator
   a. Name and full correspondence address
   b. Email(s) and contact number(s)
   c. Institution
   d. Date of Birth
   e. Gender (M/F/T)
   f. Category Gen/SC/ST/OBC
   g. Academic Qualification (Undergraduate Onwards)

	Degree	Year	Subject	University/Institution
1.				
2.				
3.				
4.				

Work experience (in chronological order).

S.No.	Positions held	Name of the Institute	From	To	Pay Scale

11. Professional Recognition/ Award/ Prize/ Certificate, Fellowship received by the applicant.

S.No	Name of Award	Awarding Agency	Year

12. Publications *(List of papers published in SCI Journals, in year wise descending order).*

S.No.	Author(s)	Title	Name of Journal	Volume	Page	Year

13. Detail of patents.

S.No	Patent Title	Name of Applicant(s)	Patent No.	Award Date	Agency/ Country	Status

14. Books/Reports/Chapters/General articles etc.

S.No	Title	Author's Name	Publisher	Year of Publication

Any other Information (maximum 500 words)

2. Principal Investigator Other MERU (I)
   a. Name and full correspondence address
   b. Email(s) and contact number(s)
   c. Institution
   d. Date of Birth
   e. Gender (M/F/T)
   f. Category Gen/SC/ST/OBC
   g. Academic Qualification (Undergraduate Onwards)

	Degree	Year	Subject	University/Institution
1.				
2.				
3.				
4.				

Work experience (in chronological order).

S.No.	Positions held	Name of the Institute	From	To	Pay Scale

11. Professional Recognition/ Award/ Prize/ Certificate, Fellowship received by the applicant.

S.No	Name of Award	Awarding Agency	Year

12. Publications *(List of papers published in SCI Journals, in year wise descending order).*

S.No.	Author(s)	Title	Name of Journal	Volume	Page	Year

13. Detail of patents.

S.No	Patent Title	Name of Applicant(s)	Patent No.	Award Date	Agency/ Country	Status

14. Books/Reports/Chapters/General articles etc.

S.No	Title	Author's Name	Publisher	Year of Publication

Any other Information (maximum 500 words)

3. Principal Investigator Other MERU (II)
   a. Name and full correspondence address
   b. Email(s) and contact number(s)
   c. Institution
   d. Date of Birth
   e. Gender (M/F/T)
   f. Category Gen/SC/ST/OBC
   g. Academic Qualification (Undergraduate Onwards)

	Degree	Year	Subject	University/Institution
1.				
2.				
3.				
4.				

Work experience (in chronological order).

S.No.	Positions held	Name of the Institute	From	To	Pay Scale

11. Professional Recognition/ Award/ Prize/ Certificate, Fellowship received by the applicant.

S.No	Name of Award	Awarding Agency	Year

12. Publications *(List of papers published in SCI Journals, in year wise descending order).*

S.No.	Author(s)	Title	Name of Journal	Volume	Page	Year

13. Detail of patents.

S.No	Patent Title	Name of Applicant(s)	Patent No.	Award Date	Agency/ Country	Status

14. Books/Reports/Chapters/General articles etc.

S.No	Title	Author's Name	Publisher	Year of Publication

15. Any other Information (maximum 500 words)

B. Project Technical Details

1. Origin of the Proposal: *(Maximum 1 page)*
(Scientific rationale for doing this work should be elaborated)

2. Review of status of Research and Development in the subject

2.1 International Status: *(Maximum 2 pages)*
(Researchers working in the area worldwide and their contributions must be properly highlighted with recent references and reviews. A correct and faithful description of the international research status must be given)

2.2 National Status: *(Maximum 1 page)*
(Same as above to cover the contribution of Indian Scientists in the project area)

2.3 Importance of the proposed project in the context of current status *(Maximum 1 page)*
(Highlight what is the new area or gap which will be solved in the project in relating to what is already known. This is a very important section to project the novelty content of the proposal)

2.4 If the project is location specific, basis for selection of location be highlighted: *(Maximum 1/2 page)*

3. Work Plan:

3.1 Methodology: *(Maximum of 5 pages)*
(It should contain all the details of how each of the objectives will be addressed. This section must be detailed and have clear plans, not vague and generalized statements. It should have several schemes, tables, figures, equations etc. in addition to text, explanation and justification of why the project research plan will work)

3.2 Time Schedule of activities giving milestones through BAR diagram. (Maximum 1 page)

3.3 Suggested Plan of action for utilization of research outcome expected from the project. *(Maximum ½ page)*

3.4 Environmental impact assessment and risk analysis. *(Maximum ½ page)*

4. Expertise:

4.1 Expertise available with the investigators in executing the project: *(Maximum 1 page)*

(Professional expertise existing with each of the investigators in terms of publications, Patents and preliminary results, to execute every component of the proposal should be highlighted)

4.2 Summary of roles/responsibilities for all Investigators:
(If the proposal contains more than one Investigator, it is important to clearly mention the role _____ *of each*

S. No.	Name of the Investigators	Roles/Responsibilities
1.		
2.		
3.		

Investigator in implementing the objectives of the proposal.

4.3 Key publications published by the Investigators pertaining to the theme of the proposal during the last 5 years

4.4 Bibliography
List of Projects submitted/implemented by the Investigators
(All the Investigators should list out details of the Projects submitted, implementing and completed by them. The list should start with the Projects implemented by the Principal Investigator, followed by Co-PI1, Co-PI 2 etc.)

5.1 Details of Projects submitted to various funding agencies:

S. No	Title	Cost in Lakh	Month of submission	Role as PI/CoPI	Agency	Status

5.2 Details of Projects under implementation

S. No	Title	Cost in Lakh	Duration	Role as PI/Co-PI	Agency

5.3 Details of Projects completed during the last 5 years

S. No	Title	Cost in Lakh	Duration	Role as PI/Co-PI	Agency

6. List of facilities being extended by parent institution(s) for the project implementation.

6.1 Infrastructural Facilities

Sr. No.	Infrastructural Facility	Yes/No/ Not required Full or sharing basis
1.	Workshop Facility	
2.	Water & Electricity	
3.	Laboratory Space/ Furniture	
4.	Power Generator	
5.	AC Room or AC	
6.	Telecommunication including e-mail & fax	
7.	Transportation	
8.	Administrative/ Secretarial support	
9.	Information facilities like Internet/Library	
10.	Computational facilities	
11.	Animal/Glass House	
12.	Any other special facility being provided	

6.2 Equipment available with the Institute/ Group/ Department/Other Institutes for the project:

Equipment available with	Generic Name of Equipment	Model, Make & year of purchase	Remarks including accessories available and current usage of equipment
PI & his/her group			
PI's Department			
Other Institute(s) in the region			

7. Name and address of experts/ institution interested in the subject / outcome of the project.

8. Previous Projects Details (If Any)

S. No	Project Title	PI Name	CO-PI Name	Amount	Status	Date Of Start	Date Of Completion	Funding Agency

9. Name and address of experts/ institution interested in the subject / outcome of the project.

10. Previous Projects Details (If Any)

11. Budget Proposed

Sr.No.	Budget Head	Total Amount (Rs.)
1.	Honorarium for Resource Person / Speaker	
2.	TA/DA & Hospitality	
3.	Venue/Logistics	
4.	Conference Kits / Materials	
5.	Publicity & Printing	
6.	Technical Support (Audio/Visual/IT)	
7.	Publication (e-Proceeding/ISBN Book)	
8.	Contingency	
	Total	
	In Words	

Application Form for Financial Support for Filing a Patent

1. Applicant Details

Name of Faculty/Inventor:	
Designation:	
Department:	
Employee ID:	
Email Address:	
Contact Number:	

2. Patent Details

Field	Information
Title of the Invention	
Type of Patent	☐ National ☐ International
Name(s) of Co-Inventor(s)	
Has the patent been filed already?	☐ Yes ☐ No
If yes, Filing Date	
Patent Filing Number (if available)	
Has the patent been published/granted?	☐ Yes ☐ No
Details of Patent Attorney/Agent	
Is this patent routed through the university IPR Cell?	☐ Yes ☐ No

3. Funding Details Requested

Item	Estimated/Actual Amount (₹)
Patent Search Fee	
Drafting Charges	
Filing Fee	
Examination Fee	
Attorney Fee	
Renewal Fee (if applicable)	
Total Amount Requested	

Note: Attach original invoices, quotations, or receipts for already incurred expenses.

4. Justification and Summary of Innovation

(Brief description of the invention and its potential commercial/social/research impact – max 250 words)

5. Declaration by Applicant

I hereby declare that the information provided is true and accurate to the best of my knowledge. I understand that the financial support is subject to university policy, and I will acknowledge the university's support in all relevant patent documentation.

Signature of Applicant
Date: _____

6. Recommendations (to be filled by HoD/Dean)

- The invention is original and merits patent filing: ☐ Yes ☐ No
- The faculty has followed the due IPR process: ☐ Yes ☐ No
- Recommended for financial support: ☐ Yes ☐ No

Remarks (if any):
....

Signature of HoD: _____
Date: _____
Signature of Dean/Director (R&D): _____
Date: _____

7. Approval (to be filled by R&D Cell/Competent Authority)

Approved Amount: ₹ _____
Remarks (if any): _____

Signature: _____
Name & Designation: _____
Date: _____

Application Form for Financial Support to Organize International/National Conference/Workshop

1. Event Details

Field	Information
Title of the Conference/Workshop	
Type of Event	☐ National ☐ International
Proposed Dates	From: _____ To: _____
Venue	
Mode of Event	☐ Offline ☐ Online ☐ Hybrid
Organizing Department/Centre	
Name of Organizing Secretary	
Designation	
Contact Number	
Email Address	

2. Event Objectives and Scope

(Brief summary of the academic/research relevance and goals – Max 200 words)

3. Collaborating Organizations (if any)

Name of Collaborator/Institution Nature of Collaboration

4. Expected Participants

Category	Approx. Number
Students	
Faculty/Researchers	
Industry Experts/Professionals	
Foreign Delegates (if any)	
Total Expected Participation	

5. Proposed Budget

Expenditure Head	Amount (₹)
Honorarium for Resource Persons/Speakers	
TA/DA and Hospitality	
Venue/Logistics	
Conference Kit and Materials	
Publicity and Printing	
Technical Support (Audio/Visual, IT)	
Publication (e-Proceedings/ISBN Book)	
Contingency	
Total Estimated Budget	₹ _____

Attach budget justification and quotations where applicable.

6. Source(s) of Funding

Funding Agency/Source	Status (Confirmed/Pending)	Amount (₹)
Internal (University/Dept.)		
External Sponsorship (if any)		
Requested from University R&D Cell		

7. Previous Support (if any)

Year Event Title Funding Received (₹) Outcome (Proceedings, Reports, etc.)

8. Declaration by the Organizing Secretary

I hereby declare that the information provided above is true to the best of my knowledge. I agree to submit the **utilization certificate**, **detailed report**, and **proceedings** after the successful completion of the event.

Signature of Applicant
Name: _____
Date: _____

9. Recommendation and Forwarding
Head of Department:

- Recommended: ☐ Yes ☐ No
- Remarks (if any):
  ....
  Signature: _____
  Date: _____

Dean / Director (Research/Academics):

- Recommended: ☐ Yes ☐ No
  Signature: _____
  Date: _____

10. Office Use Only (To be filled by R&D Cell / Competent Authority)

Approved Amount: ₹ _____
Remarks: _____

Signature: _____
Name & Designation: _____
Date: _____

Support under Enhancement of Research Output

Project type	Support	Duration	No. of projects	Total Amount
1. Research Projects	₹ 12 lakhs	1 years	10	120 lakhs
2. Collaborative/Consortium Projects	₹ 30 lakhs	1 year	4	120 lakhs
3. Conference/seminar/workshop				
i. International Events	₹ 5 lakhs	--	3	15 lakhs
ii. National Events	₹ 2 lakhs	--	10	20 lakhs
iii. Workshops/Symposia/FDPs	₹ 1 lakhs	--	10	10 lakhs
4. Patent support	₹ 0.40 lakhs	--	10	4 lakhs
5. Publication support	₹ 0.40 lakhs	1 year	10	4 lakhs
				293 lakhs