# DR. BABASAHEB AMBEDKAR MARATHWADA UNIVERSITY, CHHATRPATI SAMBHAJINAGR.



### NAAC- 'A +' Grade

### CIRCULAR NO.SS/NEP/B.Sc. Honor's/Model College/18/2025

It is hereby inform to all concerned that, the syllabus recommended by the Board of Deans, the Academic Council at its meeting held on 21st July 2025 has been accepted the following syllabi under the Faculty of Science & Technology as per National Education Policy – 2020 run at the Model College, Ghansawangi Dist.-Jalna as appended herewith.

This is effective from the Academic Year 2025-26 and onwards.

Sr.No.	Courses	Semester
1.	Honor's Degree of B.Sc. Biotechnology	Vth & VIth
2.	Honor's Degree of B.Sc. Biochemistry	Vth & VIth
3.	Honor's Degree of B.Sc. Computer Science	Vth & VIth

All concerned are requested to note the contents of this circular and bring the notice to the students, teachers and staff for their information and necessary action.

University Campus, \*
Chhatrapati Sambhajinagar \*
431 004. \*
REF.NO.SS/B.Sc.HONOR'S/ MODEL |457 -56 \*
COLLEGE/ NEP/2025/
Date:- 31/07/2025 \*\*\*\*\*

Deputy Registrar Syllabus Section

### Copy forwarded with compliments to :-

- 1] The Principal, Model College, Ghansawangi Dist. Jalna
- 2] The Director, Board of Examinations & Evaluation,
- 3] The Director, University Network & Information Centre, UNIC, with a request to upload this Circular on University Website.

  Dr. Babasaheb Ambedkar Marathwada University,
  Chhatrapati Sambhajinagar.

  Copy to:-
- 1] PA to the Hon'ble Vice-Chancellor, Office
- 2] PA to the Pro. Vice-Chancellor, Office
- 3] PA to the Registrar, Office Dr. Babasaheb Ambedkar Marathwada University, Chhatrapati Sambhajinagar. JD\*31072025/-

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# Dr. Babasaheb Ambedkar Marathwada University, Aurangabad (M.S.), India



# Structure and Syllabus for B.Sc. (Biochemistry)

(Four Years Multidisciplinary Degree Program with Multiple Entry and Exit Option)

# FOUR YEAR BACHELOR OF SCIENCE (B.Sc.) Biochemistry

(For Model College Ghansawangi Dist. Jalna)

Under the Faculty of Science and Technology

Effective from Academic year 2025 - 2026

(As per NEP-2020)

B. Sc. Biochemistry Third Year (Semester V)
Teaching Scheme

			Leach	Teaching Scheme					
Year/		Section	Course Code	Course Name	Ċ	Credits Assigned	p	Teaching Scheme	scheme
and Level								A TO LA TOLLA TO LA TOLLA TO LA TOLLA TO LA TOLLA TO LA TOLLA TOLL	
					Theory	Practical	Total	Theory	Practical
		DSC-9	NBC501T	Industrial Biochemistry	03	1	03	03	ı
Second	Major		NBC501P	Lab Based on Industrial Biochemistry	:	02	02	ı	04
Semester V		DSE-1	NBC502T	Pharmaceutical Biochemistry	03	1	03	03	ı
			NBC502P	Lab based on Pharmaceutical Biochemistry	1	02	02	1	04
	Supportive	Minor-5 Select any one	NBC503T1	Genetic Engineering	02	1	02	02	1
	-	course from Basket 1	NBC503T2	Bioinformatics	0.5	1	02	02	1
		Generic Elective Select any one	NB504T1	Endocrinology	02	1	02	02	
		pool of courses offered as a major	NBC504T2	Introduction to Drug Discovery	02	1	02	02	
	Applied	SEC (Choose any one from pool of major)	NBC503P1	Lab based on Genetic Engineering		04	04		04
			NBC503P2	Lab based on Bioinformatics		04	04	1	04

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04	04	04		<u>3</u>
40	40	40		
****	1	-		
04	04	04		
Genomics & Proteomics	JOC	VOC		
NBC505T	NBC506P	NBC507T		
VSC-5	JOC-1/FP	VOC-1		
	VEC/Life Skill Curriculum			

B. Sc. Biochemistry Third Year (Semester V)

Evaluation/Examination Scheme

Year/ Section Course Course Name Co Semester Code	Theory	DSC-5 NBC501T Industrial 03 Biochemistry	Semester V Major NBC501P Lab Based on Industrial Biochemistry	DSE-1 NBC502T Pharmaceutical 03 Biochemistry	NBC502P Lab based on Pharmaceutical Biochemistry	Supporti Select any Engineering 02	one course NBC503T2 from Basket	Generic NB504T1 Endocrinology 02	Select any one pool of courses offered as a major	Applied SEC NBC503P1 Lab based on Genetic any one Engineering	
Credit E	Practical CA	20	0.5	20	0.5	20		- 20		04	
Evaluation	A UA	0 30	50	0 30	- 20	30	1	0 30		20	
Total Marks		50	50	50	50	50		50		50	
Max mark		20	50	50	90	50		50		50	
Min		20	20	20	20	20		20		20	

	20	2	20	200				
	50	50	20	500				
	20	90	20	500				
	30	30	30	Total Marks				
	20	20	20	Total				
<u></u>	1	1	1					
	04	40	04					
	Genomics & Proteomics	JOC	VOC					
	NBC505T	NBC506P	NBC507T					
of major)	VSC-3		VOC					
		VEC/Life	Curriculu					

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Verel		Continu		I eaching Scheme	C	3.4 4	-	: E	
Year/ Semester and Level		Section	Code	Course Name	j	Credits Assigned	pa	(Hrs/ week)	50 3
					Theory	Practical	Total	Theory	Practical
		DSC-10	NBC601T	Clinical Biochemistry	03	I	03	03	1
	Major		NBC601P	Lab based on Clinical Biochemistry	1	02	02	1	04
		DSE-2	NBC602T	Drug Metabolism	03	1	03	03	1
Semester			NBC602P	Lab based Drug Metabolism	ļ	02	02		04
1.	Supportive	Minor-6 Select any	NBC603T1	Analytical Biochemistry	0.5	I.	02	02	1
		one course from Basket 1	NBC603T2	Nanotechnology and Biosensor	0.5	# P	02	02	1
		IKS-2	NBC604T1	IKS in Biochemistry	02	1	02	02	
	Applied	SEC-6	NBC603P1	Lab based on Analytical Biochemistry		04	04		04
		(Choose any one	NBC603P2	Lab based on Nanotechnology and Biosensor		04	04	1	04
		from pool of major)							
		VSC-6	NBC605T	Diagnostic Biochemistry	04		04	04	1
	VEC/Life	JOC-4	NBC606T	JOC	04	1	04	04	-
	Skill Curriculum	OJT/Project	NBC607T	Project	04	-	04	904	1

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# B. Sc. Biochemistry Third Year (Semester VI) Evaluation/Examination Scheme

Year/	Semester and Level				Semester VI			Supporti	ve		Applied	
Section			DSE-7			DSE-8		Minor-2 Select any	one course from Basket 1	IKS-2	SEC-2 (Choose	any one from pool of major)
Course	Code		NBC601T	NIDCEOID	INDC 001F	NBC602T	NBC602P	NBC603T1	NBC603T2	NBC604T1	NBC603P1	NBC603P2
Course Name			Clinical	r ab been stry	Clinical Biochemistry	Drug Metabolism	Lab based Drug Metabolism	Analytical Biochemistry	Nanotechnology and Biosensor	IKS in Biochemistry	Lab based on Analytical Biochemistry	Lab based on Nanotechnology and Biosensor
Ċ		Theory	03		:	03		02		02	1	
Credit		Practical		6	70		02	1		ı	04	
Eval	Method	CA	20		1	20	1	20		20	1	
Evaluation	po	UA	30	02	00	30	50	30		30	50	
Total	Marks		50	- Li	2	50	20	50		20	20	
Max	mark		50	02	00	50	20	20		20	50	
Min	Mark		20	c	07	20	20	20		20	20	

20	20	20	200	P a se
50	50	50	200	8
90	50	20	200	
30	30	50	Total Marks	
20	20	1	Tota	
1	1	1		
904	94	04		
Diagnostic Biochemistry	JOC	Project		
NBC605T	NBC606T	NBC607T		
VSC	JOC	OJT/Proje ct		
	VEC/Lif	e Skill Curricul um		

# Curriculum of Semester -V

# B.Sc. Biochemistry Honours (Semester V)

# **NBC501T: Industrial Biochemistry**

Paper: DSC

Contact Hours: 45 (Clock Hours)

Total Credit: 03

Marks: 30

### Unit 1. Introduction to Industrial Biochemistry

Overview of industrial biotechnology and its applications. Historical development and milestones in industrial biochemistry. Role of enzymes, microorganisms, and bioreactors in industrial processes. Biopharmaceuticals: production of recombinant proteins,

# (19)

### Unit 2. Industrial Enzymes

Sources of industrial enzymes: microbial, plant, and animal sources. Production, purification, and immobilization of enzymes. Applications of enzymes in food processing, detergent industry, and biocatalysts. Wastewater treatment using biological methods: activated sludge process, anaerobic digestion, and phytoremediation.

### **Unit.3 Industrial Production**

Principles of fermentation: aerobic and anaerobic processes. Microbial fermentation: production of ethanol, organic acids, and amino acids. Industrial-scale fermentation: bioreactor design, operation, and optimization. Bioremediation of pollutants: microbial degradation of organic polluta Production of biopolymers: polysaccharides, proteins, and polyhydroxyalkanoates (PHA). Biopolymer modification and functionalization for industrial applications. Biodegradable plastics, biomaterials, and their environmental impact. Production of biofuels: biodiesel, bioethanol, and biogasnts, heavy metals, and xenobiotics.



### Text Books and Reference Books:

- 1. Industrial Biotechnology: Principles and Applications" by Larry Erickson
- 2. Industrial Enzymes: Structure, Function, and Applications" edited by Julio Polaina and Andrew P.

### MacCabe

- 3. Bioprocess Engineering: Basic Concepts" by Michael L. Shuler and Fikret Kargi
- 4. Biopolymers: Applications and Trends" edited by Michael Niaounakis
- 5. Biofuels: Production, Application, and Development" edited by Marco Aurelio Dos Santos Bernardes
- 6. Industrial Microbiology: An Introduction" by Michael J. Waites, Neil L. Morgan, and John S. Rockey
- 7. Pharmaceutical Biotechnology: Fundamentals and Applications" edited by Daan J. A. Crommelin,

### Robert D. Sindelar, and Bernd Meibohm

- 8. Bioremediation: Principles and Applications" edited by Ronald L. Crawford and Don L. Crawford
- 9. Food Biotechnology" edited by Kalidas Shetty and Gopinadhan Paliyath
- 10. Handbook of Industrial Chemistry: Organic Chemicals" edited by Michael Ash and Irene Ash

# NBC501P: Lab Based on Industrial Biochemistry

Paper: Lab Course

Total Credit: 02

Contact Hours: 30 (Clock Hours)

Marks: 50

- 1. Extraction of enzymes from microbial, plant, or animal sources.
- 2. Purification techniques such as ammonium sulfate precipitation, dialysis, and chromatography (e.g., ion exchange, gel filtration)
- 3. Quantitative measurement of enzyme activity using spectrophotometric methods.
- 4. Determination of kinetic parameters (Km and Vmax) using Michaelis-Menten kinetics.
- 5. Techniques for immobilizing enzymes on various supports (e.g., agarose, alginate beads).
- 6. Analysis of the stability and activity of immobilized enzymes.
- 7. Investigation of competitive, non-competitive, and uncompetitive inhibition.
- 8. Cultivation of microorganisms (e.g., bacteria, yeast) in batch, fed-batch, and continuous modes.
- 9. Monitoring of growth parameters (e.g., optical density, dry cell weight).
- 10. Fermentative production of ethanol, lactic acid, citric acid, or antibiotics.
- 11. Downstream processing for product recovery and purification.
- 12. Production of biodiesel from vegetable oils or animal fats using transesterification.
- 13. Synthesis of biodegradable plastics (e.g., polyhydroxyalkanoates) from microbial sources.
- 14. Use of microorganisms or enzymes to degrade environmental pollutants.
- 15. Agarose gel electrophoresis for nucleic acid analysis.

# NBC502T: Pharmaceutical Biochemistry

Paper: DSE-1

Contact Hours: 45 (Clock Hours)

Total Credit: 03 Marks: 30

### Unit 1. Introduction to Pharma. Biochemistry

Overview of biochemistry and its relevance to pharmacy. Structure and properties of water.pH and buffers in biological systems. Enzyme kinetics and inhibition

### Unit 2. Biochemical Basis of Drug Action

Drug-receptor interactions. Signal transduction pathways. Mechanisms of drug action: agonists and antagonists . Allosteric regulation of enzymes

### Unit.3.Pharmacogenomics and Drug metabolism

Genetic variation and its impact on drug response. Personalized medicine and pharmacogenomics. Biochemical basis of genetic disorders and their treatment. Role of enzymes in drug metabolism. Phase I and Phase II drug metabolism 4.2 Cytochrome P450 enzyme system. Biotransformation and elimination of drugs. Mechanisms of drug-induced toxicity

### Text Books and Reference Books:

- 1. Harper's Illustrated Biochemistry" by Robert K. Murray, David A. Bender, Kathleen M. Botham, Peter
- J. Kennelly, Victor W. Rodwell, and P. Anthony Weil
- 2. Lehninger Principles of Biochemistry" by David L. Nelson and Michael M. Cox
- 3. Biochemistry" by Jeremy M. Berg, John L. Tymoczko, and Lubert Stryer
- 4. Textbook of Biochemistry with Clinical Correlations" by Thomas M. Devlin
- 5. Biochemical Pharmacology" by Michael Palmer
- 6. Goodman & Gilman's: The Pharmacological Basis of Therapeutics" by Laurence L. Brunton, Randa

Hilal-Dandan, and Bjorn Knollmann

- 7. Lippincott Illustrated Reviews: Biochemistry" by Denise R. Ferrier
- 8. Pharmaceutical Biochemistry" by Jayaveera K.N., Vrushabendra Swamy B.M.
- 9. Essentials of Medical Biochemistry: With Clinical Cases" by Chung Eun Ha and N. V. Bhagavan
- 10. Clinical Biochemistry and Metabolic Medicine" by Martin Crook
- 11. Principles of Biochemistry" by H. Robert Horton, Laurence A. Moran, Gray Scrimgeour, Marc Perry,

and David Rawn

12. Medical Biochemistry: An Illustrated Review" by Sankhavaram R. Panini

# NBC502P: Lab Based on Pharmaceutical Biochemistry

Paper: Lab Course

Contact Hours: 30 (Clock Hours)

Total Credit: 02

Marks: 50

- 1. Determination of drug solubility in various solvents and pH conditions.
- 2. Evaluation of drug dissolution rates using dissolution apparatus.
- 3. Study of enzyme kinetics using spectrophotometric or fluorometric assays.
- 4. Evaluation of drug dissolution profiles using dissolution apparatus.
- 5. Cell viability assays (e.g., MTT assay) to evaluate drug cytotoxicity and cellproliferation.
- 6. Metabolite identification and characterization using TLC
- 7. Determination of the absorption spectra of pharmaceutical compounds.
- 8. Quantification of the concentration of a compound using Beer-Lambert's law.
- 9. Analysis of protein and nucleic acid concentrations using absorbance measurements.
- 10. Separation and quantification of pharmaceutical compounds in a mixture.
- 11. Determination of the purity and content of active ingredients in pharmaceutical formulations.
- 12. Measurement of enzyme activity using spectrophotometric assays.
- 13. Determination of Michaelis-Menten kinetics parameters such as Vmax and Km.
- 14. Analysis of enzyme inhibition using reversible and irreversible inhibitors.
- 15.Determination of protein concentration using Bradford or Lowry assays.

# NBC503T1: Genetic Engineering

Paper: Minar

Contact Hours: 30 (Clock Hours)

Total Credit: 02

Marks: 30

Unit 1: DNA modifications and DNA cutting Systems

safeguarding DNA –in detail. Concept of restriction endonuclease action with reference to DNA modification. DNA cutting enzymes: Type I, Type II, and Type III with reference to properties, essential co-factors, mode of action –specificity and limitations of their applications. DNA modifying enzymes with reference to their structure, function, requirements, reaction and applications: Exonucleases, Endonucleases acting on both single strand and double strand, Polymerases, phosphorylating enzymes, Phosphate removing enzymes, Enzyme adding base/s to the end. Nucleic acid Joining Enzymes: RNA ligase, DNA ligases.

### Unit 2: Vectors

Concept and types of vectors for genetic engineering, Review of plasmids and modifying natural plasmids to construct a plasmid vector –example of pBR322 –applications, versatility and limitations, cloning of DNA with gene disruption strategy. The pUC18/ pUC19 vectors –with reference to their desing, potential also as an inducible vector system. Viral vectors: M13 life cycle and use of M13 as vector, M13mp1 and M13mp2 design, potential and limitations. Single strand preparations for sequencing reactions. Study of  $\lambda$ -genome to estimate potential as vector system. Concept of insertion and replacement vectors –Two examples with design and application

### Unit 3: Cloning and Sequencing

Shotgun cloning; with reference to use of plasmid as vector, mean of cloning foreign piece of DNA (Construction of Chimera), mean to construct genomic library, mean to select recombinant with the use of antibiotic marker —a direct selection example. Generalized strategy of obtaining cDNA from mRNA as a template for PCR (do not teach PCR) or piece of DNA to be cloned in desired vectors. DNA sequencing by chemical method, by Enzymatic method and Chemical synthesis of DNA.

### References:

- 1. An introduction to Genetic Engineering -Desmond S T Nicholl
- ,Cambridge university press, 2nd Ed.
- 2. Recombinant DNA: A short Course, Watson J.D, CSHL press
- 3. Short course in Bacterial Genetics -J. H. Miller
- 4. Molecular Biochemistry Principles & Applications of Recombinant
- DNA, Bernard R Glick & Jack J Pasternak, ASM press.
- Old R.W & Primrose S.B., Principles of Gene manipulations, Blackwell Scientific publications.
- Ausbel S.M., Brent R., Current Protocols in Molecular Biology., Wiley International New York.
- 7. Maniatis I, Fritchh E.F ,& Sambrook J, Molecular cloning.
- 8. D.M Glover, DNA cloning, A practical approach.
- Methods in Enzymology series, vol 152, 185, Academic press inc, Sandiego.
- 10. Genes V -Benjamin Lewin

### NBC503T2: Bioinformatics

Paper: Minar

Contact Hours: 30 (Clock Hours)

Total Credit: 02

Marks: 30

UNIT I History of Bioinformatics. The notion of Homology. Sequence Information Sources, EMBL, GENBANK, Entrez, Unigene, Understanding the structure of each source and using it on the web.

UNIT II Protein Information Sources, PDB, SWISSPROT, TREMBL, Understanding the structure of each source and using it on the web. Introduction of Data Generating Techniques and Bioinformatics problem posed by them- Restriction Digestion, Chromatograms, Blots, PCR, Microarrays, Mass Spectrometry.

UNIT III Sequence and Phylogeny analysis, Detecting Open Reading Frames, Outline of sequence Assembly, Mutation/Substitution Matrices, Pairwise Alignments, Introduction to BLAST, using it on the web, Interpreting results, Multiple Sequence Alignment, Phylogenetic Analysis. Searching Databases: SRS, Entrez, Sequence Similarity Searches-BLAST, FASTA, Data Submission. Genome Annotation: Pattern and repeat finding, Gene identification tools

### References:

1. Developmental Biology-Gilbert

- 2. Foundations of Embryology Patten
- 3. Cell and Developmental Biochemistry Raj NarianDesikar
- 4. Text book of Bryophytes, Pteridophytes, Gymnosperms and Paleobotany Subramurti
- 5. Plant Anatomy and Embryology- S.N. Pandey, A. Chadha
- 6. Teresa K Attwood and David J. Parry-Smith, Introduction to Bioinformatics, Pearson Education Asia, 2001
- 7. Bexavanis& Francis, Bioinformatics-A practical guide to the analysis of genes and proteins, John Wiley and Sons, 2001

- 8. Rushidi, Basics of Bioinformatics, CRC Publications, 2001
- 9. Irfan Khan and AtiyaKhanum, Emerging trends in Bioinformatics, Ukaaz Publishers, 2002
- 10. David M. Hill, Craig Martiz and Barke Mable, Molecular systematics
- 11. Khan Imtiyazalam ,Rai University, Hydrabad:- Elementry Bioinformatics
- 12. N. Gautam Bioinformatics- Databases and algorithm
- 13. Bioinformatics: A practical guide to the analysis of genes and proteins A.D. Baxevanis and B.F.F. Ouellette (Eds). 2002 John Wiley and Sons.
- 14. Bioinformatics: Sequence and Genome Analysis by D.W. Mount, 2001, Cold Spring Harbor Laboratory Press.

# NBC504T1: Endocrinology

Paper: Generic Elective

Contact Hours: 30 (Clock Hours)

Total Credit: 02

Marks: 30

Unit.1 General Characteristics of hormones, chemistry, structure and metabolism Hormones biosynthesis, regulation of hormone secretion, transport and clearance

Unit.2 Hormones receptors, secondary messengers and their mode of action and intracellular signaling Mechanism of action of hormones of hypothalamus, pituitary, thyroid, pancreas, Adrenals glands.

Unit.3 Gastro intestinal hormones, parathyroid hormone, calcitonin, calcium and phosphate metabolism, vitamin D, bone, and teeth Disorders related to hormones and target cells insensitivity

### References

- 1.Stem Cell Biology, Daniel Marshak, Richard L. Gardener and David Gottlieb, Cold Spring Harbour Laboratory Press
- 2. Stem cell biology and gene therapy, Booth C., Cell Biology International, Academic Press
- 3. Stem Cell and Gene-Based Therapy: Frontiers in Regenerative Medicine, Alexander Battler, Jonathan Leo, Springer,

# **NBC504T2: Introduction to Drug Discovery**

Paper: Generic Elective

Total Credit: 02

Contact Hours: 30 (Clock Hours)

Marks: 30

### UNIT I: FUNDAMENTALS OF DRUG DISCOVERY

Overview of Drug Discovery Process and development process. Importance and challenges in the field. Historical Perspective and Milestones in Drug Discovery Key Players in Drug Discovery: Pharma Industry, Academia, and Government Agencies, Drug Targets and Therapeutic Areas.

### UNIT II: DRUG TARGET IDENTIFICATION AND VALIDATION

Understanding Molecular Targets: Identification of potential drug targets, such as specific proteins, enzymes, or receptors. Validation of the biological relevance of these targets in the context of a particular disease. Hit discovery and lead optimization: Screening methods to identify initial compounds High-throughput Screening (HTS) Techniques.

### UNIT III: DRUG DESIGN AND OPTIMIZATION

Validation Criteria for Drug Targets. Importance of Biomarkers in Target Validation.

Computational methods and structure-activity relationship (SAR) studies for designing new drug candidates. Rational Drug Design vs. High-throughput Screening. structure-Activity Relationship (SAR) Studies, Computer-Aided Drug Design (CADD) and Molecular Modelling, Medicinal Chemistry Approaches to Optimization.

### REFERENCE BOOKS:

- Young D and Marron TK, "Principles of Drug Discovery", Publisher: John Wiley & Sons (2005).
- 2. Williams AM, "Introduction to Medicinal Chemistry: How Drugs Act and Why", Publisher: Wiley-Blackwell (2014).
- 3. Walter Sneader "Drug Discovery: A History", Publisher: John Wiley & Sons (2005).

 Peter GMW and Thomas WG, "The Drug Development Process: Increasing Efficiency and Cost Effectiveness", Publisher: Wiley (2008).

### SUGGESTED READING:

1. Thomas NT and Malcolm Rowland, "Introduction to Pharmacokinetics and

Pharmacodynamics: The Quantitative Basis of Drug Therapy", Publisher: Lippincott Williams & Wilkins (2015).

- Duolao Wang, Ameet Bakhai, and Shein-Chung Chow, "Clinical Trials: A Practical Guide to Design, Analysis, and Reporting", Publisher: Remedica (2006).
- 3. Milo Gibaldi and Donald Perrier, "Biopharmaceutics and Clinical Pharmacokinetics", Publisher: Lea & Febiger (1982).

# NBC503P1: Lab Based on Lab based on Genetic Engineering

Paper: SEC

Total Credit: 04

Contact Hours: 30 (Clock Hours)

Marks: 50

- 1. Isolation of plasmid DNA from resistant clinical isolates
- 2. Transformation of resistance from clinical strain to laboratory strain

(sensitive)

- 3. Blue-white selection assay
- 4. Study of restriction fragments of -DNA
- 5. Study of impact of methylation on restriction activity.
- 6. Shotgun cloning -demonstration of plasmid resistance transfer
- 7. Shotgun cloning -to introduce chimeric construct
- 8. Preparation and demonstration of cDNA
- 9. Shotgun cloning -cloning of cDNA
- 10. Cloning of DNA with gene disruption strategy

# NBC503P2: Lab Based on Bioinformatics

Paper: SEC

Contact Hours: 30 (Clock Hours)

Total Credit: 02 Marks: 50

1. Sequence information resource

2. Understanding and use of various web resources: EMBL, Genbank, Entrez, Unigene, Protein information resource (PIR)

- 3. Understanding and using: PDB, Swissprot, TREMBL
- 4. Using various BLAST and interpretation of results

### NBC505T: Genomics and Proteomics

Paper: VSC

Total Credit: 04

Contact Hours: 30 (Clock Hours)

Marks: 30

### Unit-I

Concept of Genomics-Mutagenesis, Regulated vectors for controlled expression of multiple genes to study gene function in different hosts. Recombinant DNA strategies to study protein interactions. (Yeast 2-hybrid system, Phage display, Protein fragment complementation). Determining the Function of Individua 1 genes (Gene deletion, over-expression and complementation, Genome-wide insertional mutagenesis).

Unit-II

Fundamentals of Whole-Genome Sequencing. Sequencing of Phage, Viral and Bacterial Genomes, Human Genome sequencing, and comparative genomics. High throughput genome-wide cloning and protein expression strategies and applications. Antibody gene cloning and engineering, humanization and Human antibodies.

### Unit-III

Introduction to proteome, proteomics technology, types and kinds of proteomics investigation, importance of proteomics. Principles and applications of the separation technology (Electrophoresis, Centrifugation, Chromatography) in proteomics. Mass spectrometry (Ionizers, analyzers and detectors) technology and its application in proteomics. General workflow for the 2-D Gel Electrophoreses, sample preparation, evolution of 2D PAGE, experimental details for the 2-D gel and high throughput 2-D PAGE. Application of two-dimension gel electrophoreses in proteomics and biomarker discovery. Importance of 2-D fluorescence difference gel electrophoresis for comparative proteomics.

### SUGGESTED READING

- 1. Molecular Biotechnology: Principles and Applications of Recombinant DNA (2010) 4th ed., Glick B.R., Pasternak, J.J. and Patten, C.L., ASM Press (Washington DC).
- Protein-Protein Interactions: A Molecular Cloning Manual. Erica Golemis and Peter D. Adams (2005) Cold Spring Harbor Laboratory Press,
- 3. Molecular cloning, A Laboratory Manual Vol. I-III. (Fourth edition), M.R.Green and J. Sambrook (2012) Cold Spring Harbor Laboratory Press.
- 4. Current Protocols in Molecular Biology. Fred M. Ausubelet al. (2015) John Wiley and Sons, Inc.
- 5. Recombinant DNA, Genes and Genomes A Short Course (3rd edition). James D. Watson, Richard M. Myers, Amy A. Caudy and Jan Witkowski. (2007). Cold Spring Harbor Laboratory Press.
- 6. Principles of Genome Analysis and Genomics. (7th edition), S.B. Primrose and R.M. Twyman. (2006) Blackwell Publishing.

# NBC506T: JOC: Computer Networking

Total Credit: 04 Paper:JOC Marks: 30

Contact Hours: 30 (Clock Hours)

### Unit I Introduction

1.1 LAN

1.2 MAN

1.3 WAN

1.4 Topologies

### Unit II Physical Layer

2.1 Transmission Media

2.2 Method of Communication.

### Unit III Medium Access Sublayer

3.1 Cabling

3.2 Straight through and Cross Over.

3.3 Standard Color Coding - RJ-45, UTP.

3.4 Crimping Tools.

### Unit IV Network Layer

4.1 Switches

4.2 Bridge

4.3 Router

4.4 WIFI Router

### Unit V Internetworking

5.1 TCP/IP Addressing, MAC Address, Subnet.

5.2 Creating LAN, Set up WAN (Wi-Fi Router).

5.3 ICMP ping Command for Connection Verification.

5.4 Share and Access file/folders over network.

### Reference Books:

- Guide to Network by Tamara Dean 6th Edition, Cengaye Leasnicey, June 14, 2012.
- Computer Network, A. Tanenbaum, 5th Edition, Tata McGraw Hill Publication.

# NBC507T: VOC: Project Report Writing

Paper:VOC

Contact Hours: 30 (Clock Hours)

Total Credit: 02

Marks: 30

### Unit I Introduction to Project Report Writing

- 1.1 Meaning and Definition of Project Report.
- 1.2 Steps of Ideal Project Report Writing.
- 1.3 Characteristics and Objectives of Project Report Writing.
- 1.4 Importance of Project Report Writing.

### Unit II Nature of Project Report Writing

- 2.1 Selection of Project Title.
- 2.2 Issues and Challenges of Project Report Writing.
- 2.3 Outcomes of Project Report Writing.
- 2.4 Summery of Project Report.

### Unit III Basic of Project Report Writing

- 3.1 Types of Project Report.
- 3.2 Duration of Project Report and Financial Support.
- 3.3 Format of Micro and Macro Project Report Writing.
- 3.4 Skills and Management of Project Writing.

### Unit IV Components of Project Report Writing

- 4.1 Specification.
- 4.2 Use the various techniques.
- 4.3 Collection of Data and Facts.
- 4.4 Readability.

### Unit V Government Funding

- 5.1 Introduction to Central and State Government Funding Institutions.
- 5.2 UGC
- 5.3 ICSSR
- 5.4 RUSA
- 5.5 Other Funding Institutions.

### Reference Books:

- Garg R. K., Handbook on Project Reports, Bharat Law House, Delhi, 2017.
- Kalpesh Ashar, Project Management Essentials, 5<sup>th</sup> Edition, Vibrant Publishers, 2022.

# Curriculum of Semester -VI

NBC601T: Clinical Biochemistry

Paper: DSC

Contact Hours: 45 (Clock Hours)

Total Credit: 03

Marks: 30

Unit-I

Introduction to laboratory principles and instrumentation in Clinical Biochemistry. Biological samples -types, collection, processing, stability and storage; phlebotomy; serum and serum separator devices; chemical composition of biological fluids - blood, urine and cerebrospinal fluid; reference ranges. Quality assurance; accuracy and precision; factors influencing the accuracy of results

Unit-II

Disorders of Metabolism: Diabetes mellitus; Ketone bodies; Glycogen storage diseases; Galactosemia. Diagnostic tests for apolipoproteins, HDL cholesterol, LDL-cholesterol and triglycerides disorders. Phenylketonuria, homocystineuria, tyrosinemia and related disorders, aminoacidurias.

Unit-III

Electrolytes, Blood Gases and Acid Base Balance: Electrolytes, blood gases, respiration, acid-base balance and acid-base disorders, respiratory and renal mechanism of acid balance disorders. Disorders of Mineral Metabolism: Hypercalcemia, hypocalcemia, normocalcemia, hypophosphatemia, hyperphosphatemia.

Suggested readings:

1. Clinical Biochemistry (2018) 6<sup>th</sup> Edition. Murphy M, Srivastava R and Deans K, Elsevier,

ISBN:978-0702072987.

 Clinical Biochemistry: Metabolic and Clinical Aspects (2014) 3<sup>rd</sup> Edition. Marshall WJ, Churchill Livingstone, ISBN: 978-0702051401.

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3. Clinical Biochemistry (Lecture Notes) (2017) 10th Edition. Rae P, Crane M and Pattenden R,

### Wiley-Blackwell, ISBN:111924868X.

- Lecture Notes: Clinical Biochemistry (2010) 8th Edition. Becket G, Walker SW, Race Pand Ashby P, Wiley-Blackwell, ISBN: 978-1405193054.
- 5. Principles of Medical Biochemistry (2016) 4th Edition. Meisenberg G and Simmons WH, Elsevier, ISBN: 978-03232 96168.
- 6. Tietz Fundamentals of Clinical chemistry and Molecular diagnostics. (2014) 7th Edition. Burtis CA and Bruns DE, Elsevier, ISBN: 978-8131238851.

# NBC601P: Lab Based on Clinical Biochemistry

Paper: DSC Contact Hours: 45 (Clock Hours) Total Credit: 03 Marks: 50

- 1. Qualitative analysis of urine for abnormal constituents.
- 2. Determination of blood creatinine.
- 3. Determination of blood sugar.
- 4. Determination of serum total cholesterol.
- 5. Electrolytes determination

# NBC602T: Drug Metabolism

Paper: DSE

Total Credit: 03

Contact Hours: 45 (Clock Hours)

Marks: 30

### UNIT I. Introduction to Drug Metabolism.

Overview of drug metabolism: phases, enzymes, and pathways.Role of drug metabolism in pharmacokinetics and pharmacodynamics. Genetic factors: pharmacogenomics, genetic polymorphisms, and drug metabolism phenotyping. Physiological factors: age, gender, ethnicity, and disease states.

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### Unit.2. Metabolism

Oxidation, reduction, and hydrolysis reactions catalyzed by cytochrome P450 enzymes. Other Phase I reactions: dealkylation, deamination, and ring oxidation. Factors influencing Phase I metabolism: genetic polymorphisms, enzyme induction/inhibition, and environmental factors. Impact of drug metabolism on drug efficacy, toxicity, and therapeutic drug monitoring. Conjugation reactions: glucuronidation, sulfation, methylation, acetylation, and glutathione conjugation. Enzymes involved in Phase II metabolism: UDPglucuronosyltransferases (UGTs), sulfotransferases (SULTs), methyltransferases, and others. Role of Phase II metabolism in drug metabolism elimination and detoxification. Relationship between drug and pharmacokinetics/pharmacodynamics.



### Unit 3. Factors Influencing Drug Metabolism

Genetic factors: pharmacogenomics, genetic polymorphisms, and drug metabolism phenotyping. Physiological factors: age, gender, ethnicity, and disease states. Environmental factors: diet, smoking, alcohol, and drug interactions. Mechanisms of drug-drug interactions: enzyme induction, inhibition, and competition.

### References:

- 1. Drug Metabolism: Chemical and Enzymatic Aspects" by Bernard Testa and Urs A. Meyer
- 2. Introduction to Drug Metabolism" by G. Gordon Gibson and Paul Skett
- 3. Principles of Drug Metabolism" edited by Emilio Díaz and Michael J. Mulvihill
- 4. Drug Metabolism and Pharmacokinetics Quick Guide" by Johannes Kirchmair and Maike Windshügel
- 5. Handbook of Drug Metabolism" edited by Paul G. Pearson and Larry C. Wienkers
- 6. Drug Metabolism in Pharmaceuticals" edited by Abd El-Galil E. Amr
- 7. Drug Metabolism Handbook: Concepts and Applications" edited by John W. Harlow and Rodney R.Dietert
- 8. Practical Pharmacology for the Pharmaceutical Sciences" by K. D. Tripathi
- 9. Pharmacogenomics and Precision Medicine: An Issue of the Clinics in Laboratory Medicine" edited by Issam Makhoul and Daniel J. Weisenberger
- 10. Clinical Pharmacokinetics: Concepts and Applications" by Malcolm Rowland and Thomas N. Tozer

# NBC602P: Lab Based on Drug Metabolism

Paper: DSE

Total Credit: 03

Contact Hours: 45 (Clock Hours)

Marks: 50

- Measuring the activity of specific cytochrome P450 enzymes (e.g., CYP3A4,CYP2D6) using substrate-specific reactions.
- 2. Determination of kinetic parameters (Km and Vmax) for drug metabolism.
- 3. Investigating the effects of potential inducers (e.g., rifampicin) or inhibitors (e.g., ketoconazole) on cytochrome P450 enzyme activity.
- 4. Quantification of induction/inhibition effects using enzyme assays.
- 5. Assays for conjugation reactions, such as glucuronidation (using UDPglucuronosyltransferases) and sulfation (using sulfotransferases).
- 6. Measuring the formation of conjugated drug metabolites.
- Quantitative and qualitative analysis of drug metabolites in biological samples (e.g., blood, urine).
- 8. 8. Evaluating the inhibitory effects of drugs on specific metabolic enzymes.
- 9. IC50 determination using competitive, non-competitive, or mixed inhibition models.
- Development and validation of LC-MS methods for the detection and quantification of drugs and their metabolites.

# NBC603T1: Analytical Biochemistry

Paper: Minar-1

Contact Hours: 30 (Clock Hours)

Total Credit: 02

Marks: 30

### Unit-I

Microscopy; principle, resolving, magnification power, Lens defects, application of compound microscopy, Factors affecting resolution, Fluorescence microscopy, phase contrast microscopy, confocal microscopy, atomic force microscopy (AFM) and electron microscopy (SEM, TEM and STEM). Sample preparation for SEM and TEM.

### Unit-II

Agarose gel electrophoresis, polyacrylamide gel electrophoresis (native and SDS-PAGE), Blotting (Western, Southern, Northern), iso-electric focusing (IEF), 2-Dimensional gel electrophoresis, pulse field electrophoresis, principle and applications of centrifugation, Rotor types, differential centrifugation, density gradient centrifugation (rate zonal and isopycnic), and ultracentrifugation.

### Unit-III

Principle and types of Chromatography; Planner chromatography (paper, Thin layer chromatography, column chromatography (gel filtration, ion exchange, affinity), principle and application of High performance liquid chromatography (HPLC) and gas chromatography (GC). Radioactivity; Geiger-Müller and, Scintillation counter, autoradiography, non-radiolabeling, Safety measures of radioisotopes handling. Beer-Lambert's Law, principle and instrumentation of UV-visible, infrared (IR), Florescence, AAS, NMR spectroscopy, Mass spectrometry (MS), electrospray ionization mass spectrometry (ESI-MS), MALDI, tandem MS for protein identification, Circular Dichroism (CD), flow cytometry, and ELISA. SDS-PAGE

### Suggested readings:

1. Principles and Techniques of Biochemistry and Molecular Biology (2018) 8th ed. Wilson K and

Walker J, Cambridge University Press, ISBN No. 131661476X.

2. Physical Biochemistry: Principles and Applications (2010) 2nd ed., Sheehan, D., Wiley

Blackwell (West Sussex), ISBN: 978-0-470-85602-4 / ISBN: 978-0-470-85603-1.

- 3. Physical Biochemistry: Applications to Biochemistry and Molecular Biology (1982) 2<sup>nd</sup> ed., Freifelder D, W.H. Freeman and Company (New York), ISBN:0-7167-1315-2 /ISBN:0-7167-1444-2.
- 4. Principles of Instrumental Analysis (2018) 7th ed., Douglous A. Skoog, F. James Holler, Stanley R Crouch, Singapore: Cengage Learning Asia Pte Ltd.

# NBC603T2: Nanotechnology and Biosensor

Paper: Minar

Contact Hours: 30 (Clock Hours)

Total Credit: 02

Marks: 30

Unit 1. Introduction to NanoBiochemistry - Nanotechnology and nanoBiochemistry, History, -Broad perspective, and Today's World, -Significance of Nanoscale materials. - Synthesis and characterization of nanomaterials - One, two, and three dimensional structure of nanomaterials - Bio-mimetics

Unit.2. Application of Nanomaterials in medicine- -Drug delivery -Drug encapsulation -Tissue repair and implantation -Nanocoatings - Miniaturized devices/ Lab on a chip Toxic effects of nanomaterials.

Unit.3. Biosensors: -History of biosensors discovery - Components of a typical biosensor Types of biosensors (Calorimetric, Potentiometric, amperometric, optical, Piezo-electric,
Immuno based sensors) - Applications related to healthcare, bio-defense, food and water safety,
agriculture and environment

### BOOKS RECOMMENDED:

- Biosensors and Nanotechnology, (Editors; Zeynep Altintas) John Wiley & Sons Inc, 2017,
   ISBN: 9781119065159, 9781119065159
- 2. Biosensors and Bioelectronics: D. Dharaneeshwara Reddy, O.M Hussain, DVR. Sai Gopal, Muralidhara Rao, and K.S Sastry. I. K International Publishing House Pvt. Ltd, New Delhi. ISBN 978-93-82332-19-0, Year?
- C. M. Niemeyer, "NanoBiochemistry: Concepts, Applications and Perspectives", Wiley VCH, 2006
- 4. David S Goodsell, "Bionanotechnology", John Wiley & Sons, 2004
- 5. Understanding Nanomedicine: An Introductory Textbook, Rob Burgess, Publisher: Pan Stanford Publishing; ISBN-13: 978-9814316385, year?
- Introduction to Nanoscience, S.M. Lindsay, Oxford universal Press, First Edition, 2010
   Nanotechnology: Understanding small system, Ben Rogers, SumitaPennathur and Jesse Adams,
   CRC Press, Second edition, 2011

7. NanoBiochemistry: Bioinspired Devices and Material of Future by Oded Shoseyov and Ilan levy, Human Press, First edition, 2007. The NanoBiochemistry Handbook (Editor; Yubing Xie) CRC press.

NBC604T: IKS in Biochemistry

Paper: IKS

Contact Hours: 30 (Clock Hours)

Total Credit: 02 Marks: 30

Unit I

Origin of cultivated crops: Concepts of centre of origin, their importance with reference to Vavilov's work. Examples of major plant introductions; crop domestication and loss of genetic Diversity; evolution of new crops/ varieties, importance of germplasm diversity. • Cereals: Rice and wheat (origin, morphology, processing and uses) • Legumes: Origin, morphology and uses of gram and mung bean. Importance to man andEnvironment. • Drug-yielding plants: Therapeutic and habit forming drugs with special reference to Cinchona, Digitalis, Papavar, Cannabis and Tobacco (morphology, processing, uses and health hazards)

Unit II

General account about the microbes used as biofertilizers- Rhizobium- isolation, identification, Mass multiplication, carrier based inoculants, actinorrhizal symbiosis. • Organic farming- green manuring and organic fertilizers, recycling of biodegradable municipal, Agricultural and industrial wastes- biocompost making methods, types and methods of Vermicomposting- field application.

### Unit III

Pharmacognosy- General account: Pharmacognosy and its importance in modern medicine, Crude drugs, Classification of Drugs- chemical and pharmacological, Drug evaluation—organoleptic, microscopic, chemical, Physical and biological. Major pharmacological groups of plant drugs and their uses. Secondary metabolites: Definition of secondary metabolites and difference with primary metabolites ,Interrelationship of basic metabolic pathways with secondary metabolite biosynthesis (outlines only), Major types—terpenoids, phenolics, flavonoids, alkaloids and their protective action against Pathogenic microbes and herbivores.

### References:

- 1. The Cell: Cooper
- 2. Principles Of Cancer Biology: Pearson New International Edition
- 3. Introduction to the Cellular and Molecular Biology of Cancer" by L M Franks
- 4. The Biology of Cancer" by Robert A Weinberg

# NBC603P1: Lab Based on Analytical Biochemistry

Paper: SEC

Contact Hours: 30 (Clock Hours)

Total Credit: 02

Marks: 50

1. Separation of amino acid mixture by Paper chromatography

- 2. Estimation of amino acid by Ninhydrin method
- 3. Estimation of protein by Biuret method
- 4. Estimation of protein by Lowry method.
- 5. Estimation of protein by Bradford method
- 6. Specific reactions for Amino acids
- 7. Estimation of sugar by Folin-wu method
- 8. Estimation of sugar by Ferricyanide method
- 9. Estimation of sugar by DNSA method
- 10. Identification of carbohydrate mixture with suitable tests.
- 11. Isolation of amino acid cystine from hair hydrolysate.
- 12. Isolation of Egg albumin and globulin.
- 13. Isolation of milk casein by isoelectric pH precipitation.
- 14. Isolation of Starch and characterization.
- 15. Alpha and Beta amylolysis.
- 16. Isolation of Cholesterol and lecithin from egg.
- 17. Estimation of Vitamin C from lemon fruits.
- 18. Determination of alpha amino nitrogen of amino acid.
- 19. Estimation of inorganic phosphorus by Fiske-Subbarow method.
- 20. Determination of saponification value of fat
- 21. Determination of acid value of fat
- 22. Determination of iodine number of fat

# NBC603P2: Lab Based on Nanotechnology and Biosensor

Paper: SEC

Total Credit: 02

Contact Hours: 30 (Clock Hours)

Marks: 50

- 1. Preparation of silver nanoparticles using sodium
- 2. Green synthesis of silver nanoparticles using bacteria/plant/fungi
- 3. Characterization of nanomaterials using Scanning Electron Microscopy.
- Evaluation of antimicrobial activity of silver nanoparticles against Gram Positive and Gram negative microorganisms
- 5. Increasing bioavailability of drugs using nanostructured Beta-cyclodextrin
- 6. Entrapment of silver nanoparticles in alginate beads for remediation of water.
- 7. Study of principle and working of glucose biosensor
- 8. Study of conductivity of DNA for use in biosensor

# NBC606T: Diagnostics Biochemistry

Paper: VSC

Contact Hours: 30 (Clock Hours)

Total Credit: 04

Marks: 30

### Unit.1. Overview of diagnostic biochemistry: principles, scope, and

Significance in clinical practice. Biochemical markers of disease: enzymes, proteins, lipids, carbohydrates, hormones, and metabolites. Role of food in the maintenance of good health Tumor-associated antigens and biomarkers: AFP, CA 19-9, CA 125, PSA, CEA. Introduction to Diagnostic Biochemistry

### Unit.2.Laboratory Techniques in Diagnostic Biochemistry

Specimen collection and processing: blood, urine, cerebrospinal fluid, and other body fluids. Analytical techniques: spectrophotometry, chromatography, immunoassays, electrophoresis, and molecular diagnostics. Automation and instrumentation in diagnostic biochemistry laboratories. Molecular diagnostics in cancer: PCR, gene expression profiling, next-generation sequencing (NGS).

# Unit.3. Biochemical Markers of Organ Function and Injury

Liver function tests: enzymes (ALT, AST), bilirubin, albumin, and Coagulation factors. Kidney function tests: creatinine, urea, electrolytes, and urinary biomarkers. Cardiac biomarkers: troponin, creatine kinase (CK), CK-MB, and B-type natriuretic peptide (BNP). Monitoring response to cancer therapy: chemotherapy, targeted therapy, immunotherapy. Thyroid function tests: TSH, T3, T4, thyroid antibodies. 4.2 Diabetes mellitus: glucose, glycated hemoglobin (HbA1c), insulin, C-peptide. 4.3 Lipid profile: total cholesterol, HDL cholesterol, LDL cholesterol, triglycerides. 4.4 Infectious disease markers: HIV, hepatitis viruses, syphilis, tuberculosis, and other infectious agents

### Text Books and Reference Books:

- 1. Clinical Biochemistry: Techniques and Instrumentation A Practical Approach" by Lynne S.
- M. Donald and Stuart A. Hunt
- 2. Practical Clinical Biochemistry: Methods and Interpretations" by Ranjna Chawla
- 3. Clinical Biochemistry: An Illustrated Colour Text" by Allan Gaw, Michael Murphy, Rajeev Srivastava, and Dennis R. St. J. O'Reilly
- 4. Clinical Chemistry: Principles, Techniques, and Correlations" by Michael L. Bishop, Edward
- P. Fody, and Larry E. Schoeff
- 5. Laboratory Guide to Clinical Biochemistry" by S. P. Kumar and K. S. Jiji
- Tietz Fundamentals of Clinical Chemistry and Molecular Diagnostics" edited by Carl A. Burtis and David E. Bruns
- 7. Manual of Practical Medical Biochemistry" by Vidya Ratan
- 8. Clinical Laboratory Chemistry" by Robert L. Sunheimer and Linda Graves
- 9. Laboratory Techniques in Biochemistry and Molecular Biology" edited by Thomas Spence Work and E. Work
- 10. Practical Biochemistry: Principles and Techniques" by Keith Wilson and John Walker

# NBC607T: JOC: Office Management

Paper: JOC

Contact Hours: 30 (Clock Hours)

Total Credit: 04 Marks: 30

### Unit I Office Management

- 1.1 Introduction of Office Management.
- 1.2 Meaning and Concept of Office Management.
- 1.3 Importance of Office Management.
- 1.4 Essential factors of Ideal Office Management.

### Unit II Office Arrangement

- 2.1 Seating and Machine Arrangement.
- 2.2 Record Management- Meaning and Objectives.
- 2.3 Commercial Correspondence- Meaning and Importance.
- 2.4 Various types of Commercial Correspondence- Sales Letter, Trade Order, Office Memorandum and Reminder.

### Unit III Supervision in Office

- 3.1 Meaning and Concept of Supervision.
- 3.2 Rule and Regulation of Supervision.
- 3.3 Importance of Supervision.
- 3.4 Skills and Functions of Supervisor.

### Unit IV Leadership and Motivation

- 4.1 Meaning, Concept and Characteristics of Leadership.
- 4.2 Importance of Leadership.
- 4.3 Qualities of a Leader.
- 4.4 Definition, Characteristics and Types of Motivation.

### Unit V Discipline

- 5.1 Nature of Office Discipline.
- 5.2 Work Distribution in Office.
- 5.3 Role of Discipline in Office.
- 5.4 Importance and Manner of Office Control.

### Reference Books:

- Ankita Bhatiya & Dr. R. K. Chopra, Office Management.
- Dr. P. Rizwan Ahmed, Office Management.
- · R. S. N. Pillai, Office Management.
- Ghosh & Agrawal, Office Management, S. Chand & Company, New Delhi.
- Agrawal R. C. & Siyaram Jaiswal, Navyug Sahitya Sadan, Agra, UP.

# NBC608P: Project

Paper: Project

Total Credit: 04

Contact Hours: 30 (Clock Hours)

Marks: 50

### **Project: Guidelines**

- 1) Project should be NOT less than 10000 word
- 2) One copy of the project should be hand-written
- 3) Other 3 copy typed and submit to Collage/ Institute / Department
- 4) Project should be written in International standard with at least or not less than
- 30 references.
- 5) References quoted should be from peer reviewed international journals, available on Scopus/Research Gate/ Or Pubmed and should not be merely from <a href="https://www.google.com">www.google.com</a>.
- 6) The dissertation preparation must be as per research article published in "CELL" http://www.cell.com/cell/authors . Please avoid guidelines provided for Resource article, Theory articles matters arising article or review.
- 7) Your dissertation may include figures and tables more than in number prescribed by Cell for a Research article. This is because, you are not additionally providing "Supplement information" all data is to be included in the dissertation.
- 8) Project may pertain to the above mentioned themes or relevant to any course studied during last year.