

DR. BABASAHEB AMBEDKAR MARATHWADA UNIVERSITY,  
CHHATRAPATI SAMBAJINAGAR – 431 004, Maharashtra State  
(India)

NAAC – Accredited ‘A<sup>+</sup>’

**ELECTRONICS AND INSTRUMENTATION SECTION (USIC)**

EPABX :- (0240) 2403399 to 400  
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UNIVERSITY CAMPUS  
CHHATRAPATI SAMBAJINAGAR-431004  
(Maharashtra) INDIA

Ref. No. Ele. & Instru. Center (U.S.I.C.)/2025-26/ 51

Date :- 18/06/2025.

**“Invitation of Quotation Purchase of Photocopier Machine”**

To,  
Dear Sir/Madam,

The university invites sealed quotations for **Purchase of Photocopier Machine**. The details are as given below.

Sr. No.	Name of Item	Make/ Model	Rate (Rs.)	Qty.	Amount (Rs.)
01.	<b>Photocopier Machine</b> SPEED 40 PAGE PER MIN, A4 and LGL, CPU 800MHz, Single Component Technology, 250 to 300 PAPER TRAY, Lgl Size Platen Glass, 512 MB Ram, Dual Scanner, Scanning Speed A4 Single 40 IPM & Duplex 30 IPM, Resolution 600x600 dpi, First copy Time 7 seconds or less, Scan to folder, Scan to pen drive, Amorphous Silicon Drum, Lgl size adjustable paper tray, Aluminum Coating Film, Drum Life 1,50,000 Copy Power Consumption 700 W or less. Equivalent or Higher			01 No.	

**1. Please enclose following Mandatory Documents Envelope no.1**

1. Copy of updated Registration of Business or Shop Act License/Udyam Registration/MSME (With Linked Business Activity)
2. GST Registration Certificate.
3. Copy of PAN card.
4. Product specification sheet for the Information without price disclosure.
5. Acknowledge receipt of Income Tax return Year 2024-25.

**2. Enclosed Your Commercial offer for in Envelope No.2**

1. Only typewritten or printed Quotation allows.

If you are interested, please quote your rate in above format inclusive of all taxes and any other charges and considering terms & conditions given herein below.

(P. T. O.)

### **Terms & Conditions.**

1. The Material should be installed at Dr. Babasaheb Ambedkar Marathwada University Chhatrapati Sambhajinagar.
2. Payment shall be made by cheque or RTGS after delivery of the ordered material & its acceptance for the correctness in quality and quantity.
3. If purchase order value above One Lakh, the successful supplier is required to Deposit an Amount of 5% as security deposit. The security deposit won't carry any interest. The security deposit amount shall be paid by cash in to account section of university and will be refunded after Warranty period.

Please send your quotation to **"The Head, U.S.I.C., Dr. Babasaheb Ambedkar Marathwada University, Chhatrapati Sambhajinagar"** on or before 03/07/2025 up to 2:00 pm in sealed envelope superscripted as

**"Quotation for U.S.I.C. due on 03/07/2025".**

  
Head

University Science Instrumentation Center

Copy to: Director (UNIC) for publishing this invitation of quotations on the university's website.